



Board of Directors

Commissioner Sallie Clark, Chair
Chief Carl Tatum, Vice-Chair
Jeffery S. Force, Secretary
T. Wayne Florek, Treasurer
Julie Kiley, M.D.
Timothy Hurtado, D.O.
Commissioner Peggy Littleton (Alternate)

Chief Steve Murphy
Chief Matt Love
Chief Jeremy Gardner
William Normile
Councilmember Sam Gieck
Lieutenant Mike Skeldum (Alternate)

**EL PASO COUNTY EMERGENCY SERVICES AUTHORITY
BOARD MEETING AGENDA
Wednesday, July 9, 2014 – 3:00 p.m.
El Paso County Transportation and Environmental Complex - Training Room West
3275 Akers Dr., Colorado Springs, CO 80922**

Call to Order – Determination of a quorum

This meeting is being recorded to assist in the production of meeting minutes.

- 1. CHANGES TO AGENDA/POSTPONEMENTS**
- 2. PUBLIC COMMENT**
- 3. APPROVAL OF THE MINUTES OF JUNE 11, 2014** [Action/Approval]
- 4. REGULAR BUSINESS**
 - A. Community Relations Report (Laura Saenz) [Information]
 - B. Treasurer's Report (Wayne Florek) [Information]
 - C. Compliance (Caroline Sasaki) [Information]
- 5. NEW BUSINESS**
 - A. IGA & Bylaws – Status (Kenneth Hodges) [Information]
 - B. Ambulance Contract – Status (Kenneth Hodges) [Information]
 - C. Medical Control Committee – Appoint Members (Carl Tatum) [Action/Approval]
 - D. Audit Update (Caroline Sasaki) [Information]
 - E. Board Member/Staff Comments
- 6. EXECUTIVE SESSION REQUESTS**

In accordance with the Colorado Open Meetings Law, Section 24-6-402 (4), the El Paso County Emergency Services Authority, in open session, will determine whether it will hold a closed executive session. The matter for executive session will be limited to the topics identified in Section 24-6-402 (4) of the Open Meetings Law, and the topic for discussion will be stated in the open session in as much detail as possible without compromising the purpose of the executive session. The Chair shall poll the ESA members, and upon consent of two-thirds of the members present, an executive session will be held. If consent to the executive session is not given, the item may be discussed in open session or withdrawn from consideration.

7. ADJOURNMENT

PACKETS ARE SENT VIA E-MAIL TO EXPEDITE INFORMATION

Pursuant to the Colorado Open Meetings Law, CRS §24-6-401, et Seq. and ARTICLE TWO Section 2.9.C of THE EL PASO COUNTY EMERGENCY SERVICES AUTHORITY Agreement, this agenda was posted at the El Paso County’s administration offices at Centennial Hall, 200 S. Cascade Ave., Colorado Springs, Colorado on or before July 8, 2014. Please call Caroline Sasaki at 520-7654 or email her at carolinesasaki@elpasoco.com if you wish to submit your name and e-mail address to receive notice of future meetings.

TENTATIVE SCHEDULE OF UPCOMING COMMITTEE MEETINGS			
DATE	MEETING	TIME	LOCATION
July 30, 2014	Planning Committee	4:00 PM	ESA offices, 2880 International Circle, Suite 110
August 6, 2014	Medical Control Committee	2:30 PM	2880 International Circle, 2 nd Floor A/B Conference Room
August 6, 2014	Monthly Board Meeting	3:00 PM	2880 International Circle, 2 nd Floor Hearing Room

ESA June Board Meeting

MINUTES

JUNE 11, 2014

3:10 P.M.

 PIKES PEAK REGIONAL BUILDING DEPARTMENT
 2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

FACILITATOR	Chief Carl Tatum
NOTE TAKER	Caroline Sasaki
ATTENDEES	Sam Gieck, T. Wayne Florek, William Normile, Dr. Julie Kiley, Jeffery Force, Chief Steve Murphy, Chief Matt Love, Commissioner Peggy Littleton, Kenneth Hodges
ABSENT	Dr. Timothy Hurtado, Chief Jeremy Gardner, Jim Reid

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION
None.

2. PUBLIC COMMENT

DISCUSSION
None.

3. APPROVAL OF THE MINUTES OF MAY 14, 2014

DISCUSSION	
None.	
MOTION	PERSON RESPONSIBLE
Motion to approve the minutes of the May 14, 2014 meeting.	Wayne Florek
Second	Bill Normile
Approved	Unanimous

4.A. IGA & BYLAWS

DISCUSSION	
Kenneth Hodges reminded the board that removing the term limits of the emergency room physician representatives was discussed at the last board meeting of May 14 th . Those changes had been memorialized in the proposed amended IGA and Bylaws. He continued that no other substantive changes had been made to the documents. He stated that if the resolution is passed by a two-thirds majority of the ESA board, then it would go on to the El Paso County Board of County Commissioners and the City of Fountain for approval.	
MOTION	PERSON RESPONSIBLE
Motion to recommend the amended IGA and Bylaws for approval and ratification to the El Paso County Board of County Commissioners and the City of Fountain.	Dr. Kiley
Second	Jeff Force
Approved	Unanimous

4.B. MEDICAL CONTROL COMMITTEE POLICY & PROCEDURE

DISCUSSION
Bill Normile and Dr. Kiley stated their appreciation to Jeff Force for expanding section 7 to allow the Medical Control Committee more flexibility in determining which procedures should be monitored. Ted Sayer of AMR pointed out that certain procedures might have low usage rates in the county, but not in the city, and that he'd be happy to share the usage rates data. Jeff replied that it was intentionally left open to allow the committee to decide what procedures needed to be looked at

as things change rather than being restricted to only those specifically named in the document. Mr. Sayer agreed to the revised section.

MOTION	PERSON RESPONSIBLE
Motion to approve the policy and procedures for the Medical Control Committee.	Chief Steve Murphy
Second	Wayne Florek
Approved	Unanimous

4.C. AUDIT UPDATE

DISCUSSION
Caroline Sasaki notified the board that the auditing company, Rubin Brown, postponed the audit that was supposed to take place on May 27 th due to some unexpected work that needed to be performed for El Paso County. The auditors will reschedule and provide a date as soon as possible.

EXECUTIVE SESSION REQUEST

DISCUSSION	
Vice-Chair Tatum stated there was a request for an Executive Session and stated the following: Please take notice that the ESA Board, pursuant to C.R.S. §24-6-402(4)(e), is requesting an Executive Session to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators concerning entry into a contract for uniform ambulance service between the ESA and an ambulance service provider.	
MOTION	PERSON RESPONSIBLE
Motion to move into executive session at 3:18pm.	Jeff Force
Second	Dr. Kiley
Approved	Unanimous

RETURN TO OPEN SESSION

DISCUSSION
The board returned to open session at 4:20pm, and Kenneth Hodges stated that contract negotiations were discussed, but no formal decisions were made in executive session. He added that the board is capable on voting whether or not to approve a draft of the contract that was discussed.

4.D. RFP PROPOSAL RECOMMENDATION

DISCUSSION	
Commissioner Littleton asked a question about the feasibility of requiring I-Stat machines on ambulances. Jeff Force replied that the use of I-Stat machines on ambulances currently exceeds the scope of practice or acts allowed in Colorado. There are some agencies that are beginning to do that. They're fairly forward thinking, and they're leading towards the affordable care act, which is really pushing towards a concept called community paramedicine. This model has not been adopted in Colorado, and no curriculum has been set. There was going to be some legislation this year to start creating it, but it got pulled at the last minute because it wasn't going to work at this time. If an agency were going to implement that, they would have to become a home health agency, and there are other licenses they must obtain which far exceeds the scope of ambulance services and pre-hospital medicine. He continued that we wouldn't be able to require that of an ambulance service, we'd almost have to contract with a home health agency to accomplish this. Typically, the use of I-Stat machines wouldn't be tied to an ambulance, but rather to a vehicle that's designed specifically for the use of community paramedicine. Dr. Kiley added that the additional training to properly interpret the labs and when to use them would also need to be addressed.	
MOTION	PERSON RESPONSIBLE
Motion to approve a draft of the contract discussed during executive session.	Bill Normile
Second	Commissioner Peggy Littleton
Approved	Unanimous

4.E. 2014 BUDGET

DISCUSSION	
<p>Caroline Sasaki presented the 2014 budget to cover the second half of 2014. Included is \$40,000 in revenue, and expenses of:</p> <ul style="list-style-type: none"> • El Paso County Administration: \$25,000 • Audit/Accounting: \$7,000 • Insurance: \$3,500 • Office Supplies: \$500 • Information Services: \$300 	
MOTION	PERSON RESPONSIBLE
Motion to approve the 2014 Budget.	Jeff Force
Second	Chief Murphy
Approved.	Unanimous

4.F. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
<p>Ted Sayer was asked when supervisors will be available under the terms of the new contract. Ted replied there will be a supervisor available 24x7. He explained that supervisors will be on ambulances at night, however, there will be supervisors available in dispatch 24x7. There will now be one main phone number to call to reach a supervisor. Scott McCune will provide the phone number to Caroline who will forward it to the email distribution list.</p>

5. ADJOURNMENT

DISCUSSION	
MOTION	PERSON RESPONSIBLE
Motion to Adjourn.	Commissioner Peggy Littleton
Second	Wayne Florek
Approved	Unanimous

MEETING ADJOURNED AT 4:40 p.m.



Community Relations Report Activities from April, May, and June 2014

On June 13, AMR was selected as a Silver award winner in the 12th Annual American Business Awards in the category of "Corporate Social Responsibility Program of the Year - More than 2,500 Employees" for the 2013 AMR World CPR Challenge. This achievement was only possible because of the hard work everyone put in last year to teach 54,884 people how to save lives. More than 3,300 companies of all sizes and industries were nominated so being selected as the Silver winner is a great honor. Locally, AMR trained 387 people in hands-only CPR throughout various locations.

On June 28, 2014 the National EMS Memorial Service was held at the Pikes Peak Center. This year the service honored 24 fallen EMS workers. The Colorado Springs AMR Honor Guard, along with many other EMS honor guards from around the nation, was able to honor the fallen and their families with a weekend of activities and a beautiful service.

Donated Special Events/Community Education

Community Relations Event	Approx. Hours	Approx. # of Attendees
Girl Scout Tour Corpus Christi	1	12
Tri County FD Pancake Breakfast	5	75
Big Cool Science Festival	6	2000
St. Francis Skills Review	7.5	

Canon City Annual Safety Town	7.5	500
Canon City Annual Safety Town	7.5	500
Pikes Peak Towers Blood Pressure Checks	3	
Canon City Annual Safety Town	3.5	500
Boy Scout Camporee @ Ft. Carson	8	330
Alpine Autism 7th Annual 5K Walk/Run	4.5	500
NICU Spring Check Off	5.5	
Mitchell HS Career Fair	2	150
Wounded Soldier Bike Ride Tech Center	8	50
Mock Car Crash Palmer HS	1.5	
Wounded Soldier Bike Ride Wilson Ranch	8	
Heartsaver CPR/AED/First Aid	20	Multiple Classes
Skyfall Full Scale Disaster Exercise Need 8 vol.	5	
Ute Pass Pony 5K Run	2.5	200
Mock Disaster Drill PAFB	4	
MADD 5K Run/3K Walk Bear Creek	4.5	200
Peace Officer's Memorial	4.5	
Prairie Hills ES Health Jam	3	500
Columbia ES Last day of school safety tour	3	100
World CPR Day	4	387
Kids on Bikes @ Bear Creek Park	9.5	1000
COS Airport Health & Wellness Fair	8.5	
First & Main Concert Series	3	1000
Senior Expo	5	1500
Kids Fun Fest	4	
Guns N Hoses Charity Softball Tourney	13	200
UCCS Blood Pressure Checks/CPR (Hands only)	4	2000
Spring Spree @ Memorial Park		
Spring Spree @ Memorial Park		
Manitou Springs FD MCI	4	50
Girl Scout Camp Camp/Ambulance Tour	2	25
Sunridge Open House	6.5	100
Cedar Heights Safety Day	2.5	
Little Gym Ambulance Tour	1	25
Centura Trauma Nights Concert	4	1000
Ride Your Bike to Work Day	3	500
EMS Bike Ride		
Vista Ridge Ambulance Tour	1	20

AMR actively participates in the following on an on-going basis

- Safe Kids Coalition
- Drive Smart Steering Committee
- Leadership Pikes Peak
- Colorado Springs Executives Association
- Pikes Peak Fire Fighters Association
- Pikes Peak Chief's Forum
- Pikes Peak Elder Abuse Coalition