

ESA January Board Meeting

MINUTES

JANUARY 6, 2010 2:00 P.M.

PIKES PEAK REGIONAL BUILDING
DEPARTMENT, 2880 INTERNATIONAL
CIRCLE, COLORADO SPRINGS

FACILITATOR	Jim Reid
NOTE TAKER	Eileen Gonzalez
ATTENDEES	Commissioner Sallie Clark, Jane Fredman, Dr. Marilyn Gifford, Mayor Jeri Howells, Angela Mata Whitney, William D. McAllister, Dan Molner, Councilman Randy Purvis, Chair Jim Reid, Dr. Jack Sharon, Chief Carl Tatum, Mark Watkins
ABSENT	T. Wayne Florek

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION
None.

2. PUBLIC COMMENT

DISCUSSION
None.

3. APPROVAL OF THE MINUTES OF DECEMBER 2, 2009

DISCUSSION	
None.	
MOTION	PERSON RESPONSIBLE
Motion to accept the minutes of the December 2, 2009 meeting.	Councilman Randy Purvis
Second	Chief Rick Martinez
Approved	Unanimous

4.A. COMMITTEE REPORTS

DISCUSSION
Compliance Committee – Chair Jim Reid reported that the Compliance Committee met on December 30 to review and close two compliments and seven complaints. In addition, in the packet is included a summary of increases in Exhibit F assessments that went into effect on January 1, 2010.

4.B. FOURTH QUARTER 2009 GRANT AWARD RECOMMENDATIONS

DISCUSSION	
Chair Reid reported that the grant committee met on December 30 and recommends approval of the two grants as noted in the included memo.	
MOTION	PERSON RESPONSIBLE
Motion to approve grant 0904-01 for Hanover Fire Department in the amount of \$4,504.15 and 0904-02 for the El Paso County Sheriff's Office in the amount of \$4,046.62.	Commissioner Sallie Clark
Second	William T. McAllister
Approved	Unanimous, with Chair Reid and

	Chief Tatum abstaining
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4.C. AMR COMMUNITY RELATIONS REPORT

DISCUSSION
Tawnya Silloway reported on AMR's community relations activities for December 2009, and shared the new design for AMR's wheelchair vans, which will be similar to the graphics on the ESA ambulances.

4.D. TREASURER'S REPORT – DECEMBER 2009

DISCUSSION
Treasurer William McAllister presented the preliminary Treasurer's report for December 2009, which will be finalized once all items have been recorded for 2009. Items included in the preliminary report include the fourth quarter contract administration fee received from the contractor; contract assessments for September & October; regular City salary and benefits expenses; legal fees for both October and November; and payment to Eddy Sound for their work on the website.

5.A. ELECTION OF OFFICERS

DISCUSSION	
Chair Reid reported that all four of the current executive officers (Jim Reid, Chair; Rick Martinez, Vice Chair; Dan Molner, Secretary; William T. McAllister, Treasurer) are interested in remaining in their positions for another year.	
MOTION	PERSON RESPONSIBLE
Motion to nominate all four of the current executive officers (see above) to their positions for 2010.	Commissioner Clark
Second	Mayor Jeri Howells
Approved	Unanimous
MOTION	PERSON RESPONSIBLE
Motion to close nominations and elect all four of the current executive officers (see above) to their positions for 2010.	Dr. Marilyn Gifford
Second	Commissioner Clark
Approved	Unanimous

5.B. BUSINESS ADMINISTRATOR CONTRACT

DISCUSSION	
Chair Reid presented the proposed second amendment to the existing Business Administrator Contract with the City of Colorado Springs. The amendment includes a provision that the employee shall not be subject to any temporary furlough, salary reduction, leave accrual reduction, or other cost-saving measure, excluding changes to health, medical and dental plans, implemented by the City during the term of the contract. Other changes include an extension of the contract until December 31, 2010, and other updates and corrections.	
MOTION	PERSON RESPONSIBLE
Motion to approve the second amendment to the contract for purchase of services, Business Contract Administrator and forward it to City Council for approval.	Mayor Howells
Second	Commissioner Clark
Approved	Unanimous

5.C. ELECTRONIC MEETING REPORT

DISCUSSION
Jane Fredman presented her research and recommendations relating to conducting the ESA's public meetings electronically. While her research shows that it is permissible under the Colorado Open Meetings Law to conduct public meetings using electronic means (i.e. email, telephone, internet), it does not follow the spirit of the law relating

to public participation and is not recommended except under very specific and limited circumstances. Because such meetings are allowed under the law and are incorporated into the ESA's IGA and bylaws, a bylaws amendment is not required in order to hold electronic meetings.

5.D. STATEMENT OF POSTING LOCATIONS

DISCUSSION	
Eileen Gonzalez presented the annual designation of public places for posting of meeting notices as required by the Colorado Open Meetings Law. Notice of all ESA regular and special meetings shall include an agenda and shall be posted at the City Clerk's Office, located at 30 S. Nevada, Colorado Springs, Colorado and the El Paso County Administration Building, located at 27 E. Vermijo, Colorado Springs, Colorado. ESA meetings are regularly held at the Pikes Peak Regional Development Center, 2880 International Circle, Colorado Springs, Colorado. The official custodian of the ESA minutes is Board Secretary Dan Molner, and minutes are kept in the ESA's offices at the Pikes Peak Regional Development Center, Suite 110, Colorado Springs, Colorado.	
MOTION	PERSON RESPONSIBLE
Motion to approve the official designation of open meetings posting locations for the ESA for 2010.	Commissioner Clark
Second	Councilman Purvis
Approved	Unanimous

5.E. TRANSFER FINANCIALS FROM CITY OF COLORADO SPRINGS TO EL PASO COUNTY

DISCUSSION	
Chair Reid requested that, because of uncertainty relating to the status of City funds potentially affected by the recent ballot initiative entitled "Issue 300," the Board approve the transfer of the ESA's funds from the City of Colorado Springs to El Paso County. Imad Karaki, Director of Community Services for El Paso County, stated that he would work closely with the ESA Chair and the Treasurer to facilitate the transfer over the next month, which would allow the Treasurer to report on the progress at the ESA's next meeting. Councilman Purvis asked whether there had been any legal opinions or analysis requested from County or City staff relating to the impact of Issue 300, and Chair Reid reported that there had not. Jane Fredman noted that the City Attorney's office had been asked to provide an opinion on the matter, but that opinion is still forthcoming.	
MOTION	PERSON RESPONSIBLE
Motion to move the ESA's funds from the City of Colorado Springs to El Paso County for the reasons stated by Chair Reid.	Commissioner Clark
Second	Chief Martinez
Approved	Unanimous

5.F. WEBSITE DEMONSTRATION

DISCUSSION
Eileen Gonzalez presented a demonstration of the new ESA website, and received feedback from board members. The new website should be launched as early as late this week. Matt Stoneback of Eddy Sound, LLC, described some specifics relating to the Content Management System that manages the new website.

5.G. CARES UPDATE

DISCUSSION
Dr. David Ross presented the most recent data relating to the CARES project in El Paso County. He thanked all the staff who are facilitating gathering the relevant data, discussed the possible collection of response time data for cardiac arrests to contribute to the project, and noted that the project team was hoping to work with Security Fire Protection District to collect cardiac arrest data from their district.
Dr. Ross also briefly addressed the question of asking the ESA Grant Committee to approve the use of ESA grant funds for an RSI outcomes study over the course of 3 – 5 years that would be publishable in a peer reviewed medical journal. He discussed possible partner agreements, and let the Board know that he would keep them updated on the progress of the proposed project.

5.H. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
Chief Tatum requested some additional information relating to public safety standbys, and Mark Watkins echoed his concerns relating to the effect of public safety standbys on the frequency of contractor level zero status.

7. MEETING ADJOURNMENT

MOTION	PERSON RESPONSIBLE
Motion to Adjourn	Chief Tatum
Second	Commissioner Clark
Approved	Unanimous

MEETING ADJOURNED AT 2:55 p.m.