

ESA March Board Meeting

MINUTES

MARCH 4, 2009

2:00 P.M.

PIKES PEAK REGIONAL BUILDING
DEPARTMENT, 2880 INTERNATIONAL
CIRCLE, COLORADO SPRINGS

FACILITATOR	Chair Jim Reid
NOTE TAKER	Eileen Gonzalez
ATTENDEES	Commissioner Sallie Clark, T. Wayne Florek, Jane Fredman, Dr. Marilyn Gifford, Celeste Lippy Chief Rick Martinez, Angela Mata-Whitney, Dan Molner, Brandon Payne, Councilwoman Margaret Radford, Dr. Jack Sharon
ABSENT	Mayor Jeri Howells, Kandi Buckland

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION	
	None.

2. PUBLIC COMMENT

DISCUSSION	
	Chief Stambaugh from Security Fire Protection District addressed the Board to discuss his district's exploration of the possibility of withdrawing from the ESA to pursue their own transport service in response to concerns from citizens in their district. Board members, Jane Fredman, and Ted Sayer of AMR discussed the matter and made informal recommendations to the chief about the potential change and its impact on the ESA's contract with AMR.

3. APPROVAL OF THE MINUTES OF FEBRUARY 7, 2009

DISCUSSION	
	None.
MOTION	PERSON RESPONSIBLE
Motion to approve the minutes of the February 7, 2009 Board meeting.	Dr. Jack Sharon
Second	Brandon Payne
Approved	Unanimous

4A. COMMITTEE REPORTS

DISCUSSION	
	<p>Compliance Committee – Because Chair Reid was absent for the last meeting, he asked Brandon Payne to deliver the committee report. Brandon reported that the committee reviewed four complaints and one compliment report. The committee recommended that one complaint (#5) be forwarded to the Medical Control Committee. Two complaints (#6, 9) were not yet closed by the contractor. The remaining complaint (#8) was resolved appropriately by the contractor.</p> <p>Medical Control Committee – Dr. Sharon reported that the MCC reviewed four RSI cases, and all were deemed to be appropriate. He reported that Dr. Ross provided a CARES update, letting the MCC know that he participated in a regular phone conference on the project, and briefing the group on the project's AED mapping and placement initiative. Dr. Sharon noted that the committee reviewed three patient complaints, one of which was a carryover from last month that involved a difference of opinion relating to a refusal, and he noted that better communication on the scene might have resolved the issue, and that once a patient is placed on a hold they should remain on the hold until delivered to the ED. Complaint #9 was referred to compliance committee, and the committee determined that the paramedic's decision in #5 was appropriate. Under new business, Dr. Sharon noted that recommended changes to the MCC's policy and procedure will be an agenda item later in the meeting.</p>

4.B. TREASURER'S REPORT – 2008 FINAL REPORT AND FEBRUARY 2009 MONTHLY REPORT

DISCUSSION	
Brandon Payne delivered two reports. In the final report for 2008, he noted that the ESA finished 2008 with a total fund balance of \$183,772.47, which is separated into \$100,498 in the grant fund, and \$83,274.47 in the operating fund. The regular Treasurer's report for February shows \$9,398.81 in operating expenses and no revenue.	
MOTION	PERSON RESPONSIBLE
Motion to accept the 2008 Final report and February 2009 monthly report	Commissioner Sallie Clark
Second	Chief Rick Martinez
Approved	Unanimous

5.A. INTRODUCTION OF ANGELA WHITNEY, ESA ADMINISTRATIVE SPECIALIST

DISCUSSION
Chair Reid introduced Angela Whitney to the board and gave a brief overview of her experience and background.

5.B. APPRECIATION OF JEFF WANDERSCHIED

DISCUSSION
Chair Reid expressed his appreciation for Jeff Wanderscheid's service on the ESA Board, which was echoed by Commissioner Clark and Councilwoman Radford.

5.C. BUDGET AMENDMENT FOR RFP FUNDS

DISCUSSION	
Eileen Gonzalez presented a memo containing additional requested information relating to the item, including final 2008 fund balance figures and CPI-U All Items, Denver, CO figures for the last ten years. The Board discussed the amount to be set aside and the options for annual increase amounts. Councilwoman Radford noted that the ESA should encourage grantseeking on the part of the signatory agencies. Jane Fredman confirmed with Ted Sayer of AMR that the contractor was in support of the ESA retaining the surplus funding for this purpose.	
MOTION	PERSON RESPONSIBLE
Motion to designate the \$83,274.47 operating surplus, supplemented by \$16,725.53 in grant funds to obtain a balance of \$100,000, to be adjusted annually by the average CPI-U, All Items for Denver, CO for future RFP expenses.	Chair Reid
Second	Brandon Payne
Approved	In favor – Radford, Payne, Reid, Molner, Sharon Against – Clark, Martinez, Gifford

5.D. UTE PASS REGIONAL AMBULANCE DISTRICT MUTUAL RESPONSE

DISCUSSION
Ted Sayer notified the board that he met with the stakeholders on the issue without resolution and will have a final report at a future meeting.

5.E. MEDICAL CONTROL COMMITTEE COMPOSITION

DISCUSSION	
Dr. Sharon briefed the board on the Medical Control Committee's recommended changes to the MCC's policy and procedure, including changes to the composition of the committee. Jane noted that the Board would need to vote to approve the recommendation of the MCC for the appointment of the at-large paramedic at the next meeting. If there was no board member that met the criteria, the ESA would advertise to fill the position.	
MOTION	PERSON RESPONSIBLE
Motion to approve the recommended changes to the Medical Control Committee's policy and procedure.	Commissioner Clark

Second	Chief Rick Martinez
Approved	Unanimous

5.F. COMPLAINT PROCESS BRIEFING

DISCUSSION
Eileen presented a briefing to the board relating to the complaint resolution process. Dr. Gifford requested that the "Complaints" link on the website be changed to "Complaints/Compliments." Ted Sayer noted that the language relating to "non-emergency ambulance transport," on the website needed to be clarified. Commissioner Clark requested that Ted Sayer include contact information for the ESA in material provided to customers. Jane Fredman asked to clarify language on the website relating to medical malpractice issues.

5.G. BYLAWS REVIEW SUBCOMMITTEE

DISCUSSION
Commissioner Clark discussed the subcommittee's first meeting and noted that there was significant overlap between the IGA and the bylaws, and that staff would produce a comparison. The subcommittee would likely then recommend amendments to the IGA and produce a simple set of bylaws that addresses issues not covered in the IGA. In particular, the subcommittee would discuss the issues of meeting frequency, composition of the board, and quorum requirements.

5.H. DETOX UPDATE

DISCUSSION
Commissioner Clark reported that El Paso County has been working with Pikes Peak Behavioral Health on this issue, and described Sheriff Maketa's proposal relating to instituting a social-model detox using ADAD funding ceded to his office by PPBH for that purpose. AMR is also involved in the discussions to address transport issues relating to the proposal.

5.I. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
Councilwoman Radford asked that members make a special effort to attend April's meeting, her last, for the purpose of taking a group photo. Ted Sayer introduced Scott McCune, who was recently promoted to operations manager. Chief Martinez thanked Ted and AMR's staff for their effective resolution of some issues involving FD personnel. Councilwoman Radford and Commissioner Clark presented a memento to and noted their appreciation of Chair Reid for his leadership in the contract process. Commissioner Clark asked that AMR's Community Report be restored as an agenda item for future meetings.

MEETING ADJOURNMENT

MOTION	PERSON RESPONSIBLE
Motion to Adjourn	Councilwoman Margaret Radford
Second	Commissioner Sallie Clark
Approved	Unanimous

MEETING ADJOURNED AT 3:57 p.m.