

ESA April Board Meeting

MINUTES

APRIL 3, 2013

2:00 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT, 2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

FACILITATOR	Commander Jim Reid
NOTE TAKER	Eileen Gonzalez
ATTENDEES	Councilman Merv Bennett, Commissioner Sallie Clark, Bob Demetry, T. Wayne Florek, Jeffery Force, Jane Fredman, Mayor Jeri Howells, Dr. Julie Kiley, William Normile, John Scorsine, Dr. Jack Sharon, Deputy Chief Tommy Smith
ABSENT	Chief Carl Tatum

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION	
None.	

2. PUBLIC COMMENT

DISCUSSION	
None.	

3. APPROVAL OF THE MINUTES OF MARCH 6, 2013

DISCUSSION		
None.		
MOTION	PERSON RESPONSIBLE	
Motion to approve the minutes of the March 6, 2013 meeting.	Wayne Florek	
Second	Commissioner Sallie Clark	
Approved	Unanimous	

4.A. AGREEMENT COMPLIANCE REPORT FOR JANUARY & FEBRUARY 2013

DISCUSSION
<p>Eileen Gonzalez presented the performance and compliance report for January & February 2013. She noted that the first item of interest in the report was the scheduled increases in Exhibit F assessments of 2.8685% that took effect on January 1, 2013. Chair Reid confirmed that the contractor was in agreement with this increase. Eileen reported that there were no incidents of contract Level Zero during January and one in February, and that the recommended assessments are \$3,030 for January and \$3,388 for February, for a total of \$6,418. There were 30 calls that exceeded the maximum response time for their zones in January, and 32 in February. The contractor exceeded the 90% response standard for the Urban, Suburban and Rural zones, as well as the 92% systemwide response standard for both months.</p> <p>The contractor referred seven calls in January, four to Black Forest Fire/Rescue, two to Tri-Lakes Fire Department and one to Fountain Fire Department; and four calls in February, all to Black Forest Fire/Rescue.</p> <p>There were two severe weather periods in January and three in February for which the contractor added resources pursuant to the level of effort model for severe weather, and Eileen called the board's attention to the data relating to those events. There was a missing piece of data in the table describing the duration of the severe weather periods, and Eileen said she would fill that number in prior to finalizing the report. The contractor requested that 60 calls be exempted from the data to determine compliance with performance standards for January, an unusually high number, and 31 calls for February, and staff recommends that the requested calls be exempted. She also called the board's attention to a change in the detox graph which put the bars relating to 911 calls on the bottom of the graph for easier interpretation of the data.</p>

Mr. Normile had a question relating to a long maximum exception on January 21, and Eileen explained the circumstances of that call and the reason for its long response time.

MOTION	PERSON RESPONSIBLE
Motion to accept the compliance report for January & February 2013, with the understanding that the missing information relating to snow events in February 2013 be completed before it is finalized.	Commissioner Clark
Second	Mayor Jeri Howells
Approved	Unanimous

4.B. COMMITTEE REPORTS

DISCUSSION
Chair Reid reported that the Compliance Committee did not meet in March.

4.C. TREASURER'S REPORT FOR FEBRUARY & MARCH 2013

DISCUSSION	
Wayne Florek presented the treasurer's report for March 2013. There was no revenue received, and expenses included regular City salary & benefits, legal and office expenses.	
MOTION	PERSON RESPONSIBLE
Motion to accept the Treasurer's report for March 2013.	Commissioner Clark
Second	John Scorsine
Approved	Unanimous

4.D. COMMUNITY RELATIONS REPORT

DISCUSSION
Tawnya Silloway, Community Relations Coordinator for AMR, presented the community relations report. She presented AMR's 2012 Report to the Community.

5.A. FIRST QUARTER 2013 GRANT RECOMMENDATIONS

DISCUSSION	
Chair Reid reported that there were four grant applications for the first quarter. Applications were received from Stratmoor Hills Volunteer Fire Department, El Paso County Search & Rescue, Hanover Fire Protection District, and Fountain Fire Department.	
MOTION	PERSON RESPONSIBLE
Motion to award grants to the following departments: 1301-01 Stratmoor Hills Volunteer Fire Department, \$4,378.00 1301-02 El Paso County Search & Rescue, \$5,000.00 1301-03 Hanover Fire Protection District, \$511.00 1301-04 Fountain Fire Department, \$4,949.90	John Scorsine
Second	Wayne Florek
Approved	Unanimous

5.B. CONSULTANT CONTRACT

DISCUSSION
Eileen Gonzalez provided the Board with an update on the process of retaining a consultant to assist the ESA with a future RFP process. She reported that both the City Council and Board of County Commissioners had adopted resolutions approving the ESA's expenditure of more than \$25,000 for this purpose. She also reported that she had developed a scope of work and draft request for a sole-source proposal from Public Safety Research Group, and

asked for direction from the Board as to how they would like to proceed. Chair Reid proposed that Jane review the draft request for proposal, and that Eileen send it to board members thereafter for their information. If there are no major concerns, he asked for the Board's approval to send the request to PSRG.

MOTION	PERSON RESPONSIBLE
Motion to authorize Chair Reid to issue a request for a sole-source proposal from PSRG for consulting services.	Wayne Florek
Second	Commissioner Clark
Approved	Unanimous

5.B. APPOINT AD HOC/WORKING COMMITTEE MEMBERS

DISCUSSION	
The Board had a general discussion of the process that they wish to engage in during the process of developing an RFP and contract for ambulance service in the area of the ESA's exclusive service area outside the City of Colorado Springs. The result of the discussion was that the board preferred to have as much of the process be as open to the public as possible, with open public meetings at ESA Board meetings and at other locations and times. The Board did not appoint any members to ad hoc or working committees or subcommittees, and requested that staff develop and recommend a meeting schedule for gathering fire district and other public input.	
MOTION	PERSON RESPONSIBLE
None.	N/A

5.D. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
Dr. Kiley echoed others' sentiments that an open and transparent process would be in everyone's best interest. John Scorsine expressed his concern that the ESA make sure to obtain commitments from stakeholders as to their interest in participating in the ESA's process.

7. ADJOURNMENT

MOTION	PERSON RESPONSIBLE
Motion to Adjourn	Dr. Julie Kiley
Second	Mayor Howells
Approved	Unanimous

MEETING ADJOURNED AT 2:40 p.m.