

ESA June Board Meeting

MINUTES

JUNE 11, 2014

3:10 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT
2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

FACILITATOR	Chief Carl Tatum
NOTE TAKER	Caroline Sasaki
ATTENDEES	Sam Gieck, T. Wayne Florek, William Normile, Dr. Julie Kiley, Jeffery Force, Chief Steve Murphy, Chief Matt Love, Commissioner Peggy Littleton, Kenneth Hodges
ABSENT	Dr. Timothy Hurtado, Chief Jeremy Gardner, Jim Reid

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION	
None.	

2. PUBLIC COMMENT

DISCUSSION	
None.	

3. APPROVAL OF THE MINUTES OF MAY 14, 2014

DISCUSSION		
None.		
MOTION	PERSON RESPONSIBLE	
Motion to approve the minutes of the May 14, 2014 meeting.	Wayne Florek	
Second	Bill Normile	
Approved	Unanimous	

4.A. IGA & BYLAWS

DISCUSSION		
Kenneth Hodges reminded the board that removing the term limits of the emergency room physician representatives was discussed at the last board meeting of May 14 th . Those changes had been memorialized in the proposed amended IGA and Bylaws. He continued that no other substantive changes had been made to the documents. He stated that if the resolution is passed by a two-thirds majority of the ESA board, then it would go on to the El Paso County Board of County Commissioners and the City of Fountain for approval.		
MOTION	PERSON RESPONSIBLE	
Motion to recommend the amended IGA and Bylaws for approval and ratification to the El Paso County Board of County Commissioners and the City of Fountain.	Dr. Kiley	
Second	Jeff Force	
Approved	Unanimous	

4.B. MEDICAL CONTROL COMMITTEE POLICY & PROCEDURE

DISCUSSION		
Bill Normile and Dr. Kiley stated their appreciation to Jeff Force for expanding section 7 to allow the Medical Control Committee more flexibility in determining which procedures should be monitored. Ted Sayer of AMR pointed out that certain procedures might have low usage rates in the county, but not in the city, and that he'd be happy to share the usage rates data. Jeff replied that it was intentionally left open to allow the committee to decide what procedures needed to be looked at as things change rather than being restricted to only those specifically named in the document. Mr. Sayer agreed to the		

revised section.	
MOTION	PERSON RESPONSIBLE
Motion to approve the policy and procedures for the Medical Control Committee.	Chief Steve Murphy
Second	Wayne Florek
Approved	Unanimous

4.C. AUDIT UPDATE

DISCUSSION
Caroline Sasaki notified the board that the auditing company, Rubin Brown, postponed the audit that was supposed to take place on May 27 th due to some unexpected work that needed to be performed for El Paso County. The auditors will reschedule and provide a date as soon as possible.

EXECUTIVE SESSION REQUEST

DISCUSSION	
Vice-Chair Tatum stated there was a request for an Executive Session and stated the following: Please take notice that the ESA Board, pursuant to C.R.S. §24-6-402(4)(e), is requesting an Executive Session to determine positions relative to matters that may be subject to negotiations; developing strategy for negotiations; and instructing negotiators concerning entry into a contract for uniform ambulance service between the ESA and an ambulance service provider.	
MOTION	PERSON RESPONSIBLE
Motion to move into executive session at 3:18pm.	Jeff Force
Second	Dr. Kiley
Approved	Unanimous

RETURN TO OPEN SESSION

DISCUSSION
The board returned to open session at 4:20pm, and Kenneth Hodges stated that contract negotiations were discussed, but no formal decisions were made in executive session. He added that the board is capable on voting whether or not to approve a draft of the contract that was discussed.

4.D. RFP PROPOSAL RECOMMENDATION

DISCUSSION	
Commissioner Littleton asked a question about the feasibility of requiring I-Stat machines on ambulances. Jeff Force replied that the use of I-Stat machines on ambulances currently exceeds the scope of practice or acts allowed in Colorado. There are some agencies that are beginning to do that. They're fairly forward thinking, and they're leading towards the affordable care act, which is really pushing towards a concept called community paramedicine. This model has not been adopted in Colorado, and no curriculum has been set. There was going to be some legislation this year to start creating it, but it got pulled at the last minute because it wasn't going to work at this time. If an agency were going to implement that, they would have to become a home health agency, and there are other licenses they must obtain which far exceeds the scope of ambulance services and pre-hospital medicine. He continued that we wouldn't be able to require that of an ambulance service, we'd almost have to contract with a home health agency to accomplish this. Typically, the use of I-Stat machines wouldn't be tied to an ambulance, but rather to a vehicle that's designed specifically for the use of community paramedicine. Dr. Kiley added that the additional training to properly interpret the labs and when to use them would also need to be addressed.	
MOTION	PERSON RESPONSIBLE
Motion to approve a draft of the contract discussed during executive session.	Bill Normile
Second	Commissioner Peggy Littleton
Approved	Unanimous

4.E. 2014 BUDGET

DISCUSSION	
<p>Caroline Sasaki presented the 2014 budget to cover the second half of 2014. Included is \$40,000 in revenue, and expenses of:</p> <ul style="list-style-type: none"> • El Paso County Administration: \$25,000 • Audit/Accounting: \$7,000 • Insurance: \$3,500 • Office Supplies: \$500 • Information Services: \$300 	
MOTION	PERSON RESPONSIBLE
Motion to approve the 2014 Budget.	Jeff Force
Second	Chief Murphy
Approved.	Unanimous

4.F. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
<p>Ted Sayer was asked when supervisors will be available under the terms of the new contract. Ted replied there will be a supervisor available 24x7. He explained that supervisors will be on ambulances at night, however, there will be supervisors available in dispatch 24x7. There will now be one main phone number to call to reach a supervisor. Scott McCune will provide the phone number to Caroline who will forward it to the email distribution list.</p>

5. ADJOURNMENT

DISCUSSION	
MOTION	PERSON RESPONSIBLE
Motion to Adjourn.	Commissioner Peggy Littleton
Second	Wayne Florek
Approved	Unanimous

MEETING ADJOURNED AT 4:40 p.m.