

July ESA Board Meeting

MINUTES

JULY 2, 2008

2:00 P.M.

PIKES PEAK REGIONAL BUILDING
DEPARTMENT, 2880 INTERNATIONAL
CIRCLE, COLORADO SPRINGS

FACILITATOR	Commander Jim Reid
NOTE TAKER	Laurie Schneider
ATTENDEES	Commander Jim Reid, Jeff Wanderscheid, Chief Bryan Jack, Robert Helton, Councilwoman Margaret Radford, Dr. Marilyn Gifford, Dr. Jack Sharon, Commissioner Sallie Clark, Dan Molner, Wayne Florek, Celeste Lippy, Jane Fredman, Bob West and Laurie Schneider

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION	
None.	

2. PUBLIC COMMENT

DISCUSSION	
AMR shared that two weeks ago, the Colorado Springs division was named as the American Business Award winner for their Sentimental Journey program that assists in fulfilling the last wishes of hospice patients.	

3. APPROVAL OF THE JUNE 4, 2008 MINUTES

DISCUSSION		
It was noted that the adjournment time needs to be corrected to 2:21 p.m.		
MOTION	PERSON RESPONSIBLE	
Motion to Approve the June 4, 2008 Minutes with the Noted Correction	Councilwoman Sallie Clark	
Second	Jeff Wanderscheid	
Approval	Unanimous	

4. REGULAR BUSINESS – FINANCIAL REPORT

DISCUSSION		
Treasurer Helton presented the June 2008 Financial Report. June's expenses reflect routine operating expenses.		
Commissioner Clark asked about the amount available in the grant fund balance. \$20,000 is earmarked for the RFP Consultant and the balance is unencumbered. The funds designed for the RFP will be reimbursed by the successful vendor at the end of the process.		
Jeff Wanderscheid, the Treasurer for 2007, met with Bondi regarding the 2007 audit. The on-site portion of the audit has been completed. There were no major issues brought up and no significant findings to be reported. The audit report should be available mid- to late July.		
MOTION	PERSON RESPONSIBLE	
Motion to Approve the June 2008 Financial Statements	Chief Bryan Jack	
Second	Dr. Jack Sharon	

Approval	Unanimous
----------	-----------

4. REGULAR BUSINESS – COMPLIANCE COMMITTEE

DISCUSSION
<p>Jeff Wanderscheid chaired the last Compliance Committee meeting since Commander Reid was out of town. There were sixteen reports that were reviewed by the committee, of which two were compliments. In addition, two were medical in nature and sent to the Medical Control Committee for their review. No issues were noted.</p> <p>Jeff also noted that he received a billing complaint from a citizen, which is not under the ESA's jurisdiction. The complaint was forwarded to Ted at AMR. Jeff followed up with the citizen later in the day, and she was very happy with not only the resolution, but how quickly it her concerns were handled.</p>

4. REGULAR BUSINESS – MEDICAL CONTROL COMMITTEE

DISCUSSION
<p>The Medical Control Committee met before this meeting. There was one RSI case. A cursory review shows that there are no glaring problems with the case, but it will be given a full review when there are more cases.</p> <p>They received three medical patient complaints for review, one prior to their meeting and two forwarded after the Compliance Committee met. Of these three complaints, one is still under investigation by AMR and has not been closed. These cases will be reviewed at presented at the next MCC meeting.</p> <p>On the CARES program, the pre-hospital cardiac arrest study that Dr. Ross is involved in, the appropriate forms are at both hospitals for their investigation research committees to approve.</p> <p>Dr. Ross spoke about the CARES program which looks at cardiac arrest survival and outcome of patients in our community and compares this data with other Cities participating in the study. The program is funded by a CDC grant and run out Emory University in Atlanta. There were initially eight cities involved in the study, and it has expanded to include an additional ten cities, one of which is Colorado Springs. In comparing the outcome data, if the outcomes are not similar to other communities, then we can try to determine why and what we can do to improve our local outcomes. The study is designed to look at the American Heart Associations Chain of Survival which includes CRP, the use of AEDs, and response times, not necessarily cutting edge technologies.</p> <p>Bob West mentioned that El Paso County received a \$5,000 grant from Cigna to purchase AEDs.</p>

4. REGULAR BUSINESS – GRANT COMMITTEE

DISCUSSION	
<p>Four grant requests were received totaling \$28,787. One is from El Paso County Search & Rescue for AEDs, one from Calhan Fire for four EMT training courses, one from the City Fire for a medical cache for a mass casualty incident and one from the City Fire for CPR Training Kits.</p> <p>For the medical cache, AMR does have one cache located on the East side of the City, but CSFD would like to have a second cache in order to better serve everyone in the City and County. The CPR training kits are for students to take home after they have received CPR Training, and train others. The goal is to train 1,200 people in CPR.</p> <p>All of these projects have been recommended by the grant committee to the Board for approval.</p> <p>Commissioner Clark pointed out that some of the grant fund money is currently designated for the RFP Consultant. These funds will be reimbursed at the conclusion of the RFP process.</p> <p>Commander Reid noted that some of these proposals exceed our policy of \$5,000 per award. A two part motion will be needed to approve these awards. First, a motion to approve the exception to policy; and second, a motion to approve these grant requests.</p>	
MOTION	PERSON RESPONSIBLE
Motion to Approve the Exception to Policy and a Motion to Approve the Second Quarter Grant Requests	Jeff Wanderscheid
Second	Councilwoman Sallie Clark
Approval	Unanimous

5. OTHER BUSINESS

DISCUSSION	
<p>Commander Reid introduced Celeste Lippy, our new Board member representing Detox Services. She is the Director of Acute Services for Pikes Peak Mental Health, overseeing their ATU, Detox and Crisis Services units.</p> <p>Councilwoman Radford asked if the RFP Consultant could submit an invoice for services to date. We will look at the terms of the contract; it sets certain milestones which must be fulfilled in order for payment of services.</p> <p>Attorney Jane Fredman provided an update on the Directors & Officer's Liability insurance. She has contacted a provider through the County, and Bob and Laurie are working on the application. It should go out to bid in the next couple of months.</p> <p>Commissioner Clark advised the Board that Rosemary Bakes-Martin, the Director of the El Paso County Health Department has been battling cancer.</p>	

MOTION	PERSON RESPONSIBLE
Motion to Approve the Purchase of an item to show appreciation to Rosemary Bakes-Martin for her service on the ESA Board, at the Chair's discretion on how much to spend.	Councilwoman Sallie Clark
Second	Rob Helton
Approval	Unanimous

MEETING ADJOURNED AT 2:30 p.m.