

# ESA August Board Meeting

## MINUTES

AUGUST 3, 2011

2:00 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT, 2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

<b>FACILITATOR</b>	Commander Jim Reid
<b>NOTE TAKER</b>	Eileen Gonzalez
<b>ATTENDEES</b>	Commissioner Sallie Clark, Bob Demetry, T. Wayne Florek, Jane Fredman, Dr. Marilyn Gifford, , Councilman Merv Bennett, Dr. Jack Sharon, Deputy Chief Tommy Smith, Chief Carl Tatum, Mark Watkins
<b>ABSENT</b>	Mayor Jeri Howells, John Scorsine

Agenda topics

### 1. CHANGES TO AGENDA/POSTPONEMENTS

<b>DISCUSSION</b>
Eileen noted that item 4.D. should refer to June & July treasurer's reports, rather than May & June as is represented on the published agenda.

### 2. PUBLIC COMMENT

<b>DISCUSSION</b>
None.

### 3. APPROVAL OF THE MINUTES OF JUNE 1, 2011

<b>DISCUSSION</b>	
None.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the minutes of the June 1, 2011 meeting.	Dr. Jack Sharon
Second	Commissioner Sallie Clark
Approved	Unanimous

### 4.A. AGREEMENT COMPLIANCE REPORT FOR MAY & JUNE 2011

<b>DISCUSSION</b>
Eileen Gonzalez presented the agreement compliance report for May & June 2011. She reported that there were two incidences of contract Level Zero during May and three in June, and that the recommended assessments are \$6,088 for May and \$7,755 for June, for a total of \$13,843. There were 40 calls that exceeded the maximum response time for their zones in May, and 43 in June. The contractor exceeded the 90% response standard for the Urban, Suburban and Rural zones, as well as the 92% systemwide response standard for both months.
The contractor referred 7 calls in both May and June, all but one of which were referred to Black Forest Fire/Rescue. The remaining call was released to Fountain Fire Department. The contractor requested that 16 calls be exempted from the data to determine compliance with performance standards for May, and 24 calls for June. Eileen also introduced a new chart showing trends in detox transports, and answered questions relating to overall call volumes and seasonality in contract Level Zero events.

<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the agreement compliance report for May & June 2011.	Dr. Sharon
Second	Chief Carl Tatum
Approved	Unanimous

#### 4.B. COMMITTEE REPORTS

<b>DISCUSSION</b>
Dr. Sharon reported that the Medical Control Committee met prior to the ESA Board meeting. He reported that Drs. Gifford and Ross reviewed seven RSI cases, five done by paramedics and two by physicians, all indicated and appropriately performed. The committee reviewed one patient complaint involving a medication issue which has been addressed by additional education. He also noted that AMR would not be continuing its waivers relating to two drugs, one a paralytic (vecuronium) and the other a sedative (etomidate) because they're being used very infrequently (one in the past two years for both drugs).

#### 4.C. AMR COMMUNITY RELATIONS REPORTS FOR JUNE & JULY 2011

<b>DISCUSSION</b>
Tawnya Silloway reported that June and July were busy months, mostly due to standbys for regular summer fundraiser events. She also presented a slideshow of photos of the National EMS Memorial events, including the bike ride, opening ceremony and picnic, and memorial service, and reported that the memorial board had chosen an artist for the design of the memorial monument. She also distributed Albertson's cards for donations to the National EMS Memorial.

#### 4.D. TREASURER'S REPORTS FOR JUNE & JULY 2011

<b>DISCUSSION</b>	
Wayne Florek presented the June and July 2011 financial reports. June highlights include assessment revenue from March & April, and expenses include regular City salary & benefits, the first payment to our auditors for 2010 audit work, legal expenses, and renewal of our website domain. July's report includes third quarter contract administration revenue, and expenses include regular City salary & benefits, the second payment to auditors, third quarter rent, and legal fees.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the Treasurer's report for June and July 2011.	Dr. Sharon
Second	Commissioner Clark
Approved	Unanimous

#### 5.A. APPRECIATION OF DEPARTING BOARD MEMBERS

<b>DISCUSSION</b>
Chair Reid presented a token of the Board's appreciation to Mark Watkins, whose term expires in September.

#### 5.B. 2010 AUDIT REPORT

<b>DISCUSSION</b>
Eileen presented the 2010 financial statement audit report, and discussed the auditors' one positive observation and three recommendations.

#### 5.C. 2012 BUDGET

<b>DISCUSSION</b>
Eileen presented a proposed budget for 2012, and answered some questions from board members relating to the reserve funding for a future RFP process, as well as the timing of the end of the current contract. Commissioner Clark noted that it was important to hear from any stakeholders who might be interested in rebidding the contract (rather than extending it for one or more of the five available one-year extensions) should bring that information to the Board as soon as possible.

<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the 2012 budget as presented.	Commissioner Clark
Second	Dr. Sharon
Approved	Unanimous

5.E. BOARD MEMBER/STAFF COMMENTS

<b>DISCUSSION</b>
Commissioner Clark noted that the grant committee would consider bringing some revisions to the grant program's award criteria to the full board at the next meeting. Chief Tatum noted that it would be important to get buy-in from fire agencies about the use of grant funds, as they're the beneficiaries. Mark Watkins thanked the board for the opportunity to serve on the Board, and Dr. Sharon thanked the fire department and AMR for their assistance during the recent U.S. Women's Open.

7. ADJOURNMENT

<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to Adjourn	Commissioner Clark
Second	Dr. Sharon
Approved	Unanimous

MEETING ADJOURNED AT 2:58 p.m.