

ESA May Board Meeting

MINUTES

AUGUST 5, 2015

3:09 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT
2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

FACILITATOR	Chief Carl Tatum
NOTE TAKER	Ted Sayer
ATTENDEES	Commissioner Peggy Littleton, Councilmember Sam Gieck, Wayne Florek, Jeffery Force, Chief Steve Murphy, Chief Matt Love, William Normile, Kenneth Hodges
ABSENT	Dr. Timothy Hurtado, Chief Jeremy Gardner, Jim Reid, Dr. Julie Kiley

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION
None.

2. PUBLIC COMMENT

DISCUSSION
Assistant County Attorney Kenneth Hodges pointed out that Dr. Steinbrenner who is seated on the dais is attending as an observer and his participation should be treated as participation of a member of the public. Scott Lenn, new General Manager with AMR introduced himself. He also gave an update on the selection process for a new local Operations Manager which should be concluded by Friday.

3.A. RATIFY ACTIONABLE ITEMS FROM JUNE 3 2015 MEETING

DISCUSSION	
None.	
MOTION	PERSON RESPONSIBLE
Motion to approve the minutes of the Minutes from May 6 th 2015, Compliance Report for April 2015 and Treasurer's Report for May 2015	Commissioner Peggy Littleton
Second	Jeff Force
Approved	Unanimous

4.A. MAY 2015 AND JUNE 2015 COMPLIANCE REPORT

DISCUSSION	
Ted Sayer reviewed the May and June compliance report noting overall compliance is above standard with an emphasis on recent improvements in the Suburban 12 category. There was a brief discussion about breaking out Suburban 12 in its own graph as well as changing the report to indicate rolling 100 calls instead of monthly compliance where applicable. Board direction to Ted Sayer was to make the changes to the Suburban 12 graph and report.	
MOTION	PERSON RESPONSIBLE
Motion to accept the May and June 2015 Compliance Report	Bill Normile
Second	Commissioner Peggy Littleton
Approved	Unanimous

4.B. TREASURER'S REPORT FOR JUNE AND JULY 2015

DISCUSSION
Wayne Florek presented the June and July Treasurer's reports. He reported for June that there were no revenues and no expenses and for July that there were revenues of \$20,000 for Administrative Fees and \$1,677.05 for Compliance Assessments. He reported expenses of \$863.55 for reimbursement to AMR for temporary employee to provide ESA data

entry while Caroline was unavailable and \$1,967.39 for a computer for Ted Sayer. Total operating expenses of \$2,830.94 along with total revenues of \$21,677.05 for a total operating surplus for the month of \$18,846.11.

MOTION	PERSON RESPONSIBLE
Motion to accept the June and July 2015 Treasurer's Reports.	Commissioner Peggy Littleton
Second	Chief Matt Love
Approved	Unanimous

4.C. COMMITTEE REPORTS

DISCUSSION
Chief Carl Tatum led a discussion and updated the board on a process the Research Committee is conducting employing UCCS students for a study of future options for our EMS system. Audience member Dr. Bronski who is the City's and AMR's Medical Director asked several questions and supported options that would include a more collaborative effort between the City and County. Commissioner Peggy Littleton discussed several other recent collaborative efforts between the City and El Paso County as they relate to public safety and first responders. There will be a formal presentation of the student's findings at the next ESA Meeting scheduled for September 2 nd .

4.D. COMMUNITY RELATIONS REPORT AND SCATTER MAP DATA

DISCUSSION
Shawn Howe reported community relation activities for June and July. Shawn highlighted some of the more significant events. There were no questions from the board.

5.A. AMBULANCE RE-CERTIFICATION

DISCUSSION
Shawn Howe reported on three ambulances, Medic 61, 65 and 66 that met the requirements set forth in the contract to reset their mileage extending their service life under the contract.

5.B. ESA/AMR CONTRACT AMENDMENT UPDATE – MANITOU SPRINGS

DISCUSSION
Caroline Sasaki updated the board on the progress of the agreement. She stated that the agreement is complete but she hasn't received the signed copy back from Manitou Springs, she had followed up with them and they state that they are sending it.

5.C. 2015 INSURANCE – D & O RENEWAL

DISCUSSION	
Caroline Sasaki presented the board with the new policy for 2016's Directors and Officers Insurance Policy. She stated that there is no change in the policy from last year, the cost to renew is \$1,406 and last year's was cost was \$1,244. The increase from last year was due to additional revenue over last year because last year was a partial year. We have a budget of \$2,500 for insurance and we still have General Liability to pay which last year we paid \$490 for a partial year and she estimates that to go up to \$500 this year. This will put us well under the \$2,500 budget for the year.	
MOTION	PERSON RESPONSIBLE
Motion to accept the and execute the new policy	Commissioner Peggy Littleton
Second	Wayne Florek
Approved	Unanimous

5.D. AUDIT UPDATE

DISCUSSION
Caroline Sasaki gave an update that the audit for the period of April 1 st through December of 2014 has been scheduled to August 17 th . Ted and Caroline will work with them to complete with an estimated completion date of October 2015. We will have a final number for the Old ESA funds at that time and we will be working on the Budget for 2016. No questions from the board.

5.E. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
<p>Commissioner Littleton discussed advantages of Continuity of Governance Plans to help first responders assist people in need. She asked agencies to develop a coordinated list of ten items citizens should keep on hand in case of disasters and to include this information in their web pages, social media and events.</p> <p>Chief Tatum discussed dispatch consolidation issues and their impact on AMR. He specifically addressed issues with dispatch updating AMR crews and the need to improve the CAD to CAD link to reduce radio traffic on the County channel. Dillon Lane, AMR's Communications Manager addressed his concerns stating that AMR I.T. believes they may have found a solution and he should be able to update Chief Tatum by the following Monday.</p>

6. EXECUTIVE SESSION REQUESTS

DISCUSSION
None.

7. ADJOURNMENT

DISCUSSION	
None	
MOTION	PERSON RESPONSIBLE
Motion to adjourn.	Wayne Florek
Second	Chief Steve Murphy
Approved	Unanimous

MEETING ADJOURNED AT 4:11 P.M.