

# ESA August Board Meeting

## MINUTES

AUGUST 6, 2014

3:00 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT  
2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

<b>FACILITATOR</b>	Chief Carl Tatum
<b>NOTE TAKER</b>	Caroline Sasaki
<b>ATTENDEES</b>	Jeff Force, Wayne Florek, Councilmember Sam Gieck, Bill Normile, Dr. Julie Kiley, Chief Steve Murphy, Chief Matt Love, Jim Reid, Diana May
<b>ABSENT</b>	Commissioner Sallie Clark, Dr. Timothy Hurtado, Chief Jeremy Gardner

Agenda topics

### 1. CHANGES TO AGENDA/POSTPONEMENTS

<b>DISCUSSION</b>
Chief Tatum requested to move Item 2 (Public Comment) after Item 4.C.

### 3. APPROVAL OF THE MINUTES OF JULY 9, 2014

<b>DISCUSSION</b>	
None.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the minutes of the July 9, 2014 meeting.	Wayne Florek
Second	Councilmember Sam Gieck
Approved	Unanimous

### 4.A. COMMITTEE REPORTS

<b>DISCUSSION</b>	
Medical Control Committee: Dr. Kiley reported the committee held their first meeting prior to the board meeting, and elected herself as the Chair and Dr. Hurtado as Co-Chair. The committee has decided to review waivable procedures including RSI and other low volume high risk procedures. Executive Committee: Chief Tatum stated the committee discussed creating a committee to research the different models to provide ambulance service in the future, and are looking for volunteers to begin researching ideas. He encouraged members of the fire districts, ESA board members, AMR, and other agencies to contact Caroline Sasaki to become a member of that committee.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to create a committee to research future ambulance service models.	Jeff Force
Second	Dr. Kiley
Approved	Unanimous

### 4.B. TREASURER'S REPORT FOR JULY

<b>DISCUSSION</b>	
Treasurer Wayne Florek reported revenue of \$20,000 for administration fees in July, and \$235.63 in expenses related to the ESA website, of which \$197.64 was spent to renew hosting services for three years, and \$37.99 went towards the domain renewal for one year.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the treasurer's report for July.	Councilmember Sam Gieck
Second	Jeff Force

Approved	Unanimous
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#### 4.C. COMPLIANCE DATA/EXEMPTIONS

DISCUSSION	
<p>Caroline Sasaki notified the board that the compliance report for July will be completed this month and presented to the board in September. In preparation for that, she presented response time data for July to the board, and continued that baseline data for April, May and June will be available from AMR this month. She summarized that AMR met the contractual response standards for each zone with a total of 25 calls exceeding the maximum response time allowed in the following zones: Suburban 12, Rural 20, and Frontier 45. Chelsia Baker of AMR spoke to response data for the second quarter, which was the period of time where the interim contract was in effect and no penalties were being assessed. Chelsia reported that the data for April through June includes many areas which are no longer being assessed in the new contract, and she needs additional time to clean up that data to include only those areas covered by the new ESA contract. Dr. Kiley asked about response times in the Stratmoor Hills area due to some calls being quite late, and Chelsia mentioned that AMR is now posting both north and south for better coverage of that area. She also stated that they can run reports for specific areas if the board would like to more detailed information about any area.</p> <p>Caroline brought up two types of exemptions that AMR requested to be considered as exemptions; hospital divert for psych and alcohol (when both main and central are on divert at the same time), and calls cancelled en route. Chelsia Baker discussed the increased response time when hospital divert occurs, and there was discussion between Ted Sayer and the board about hospital policies regarding divert. The board decided that this is something that needs to be watched over time and warrants further discussion. The group agreed to exempt calls that are cancelled en route.</p>	
MOTION	PERSON RESPONSIBLE
Motion to exempt assessments for calls cancelled en route.	Dr. Kiley
Second	Wayne Florek
Approved	Unanimous

#### 2. PUBLIC COMMENT

DISCUSSION
<p>Dr. Bronsky reported there's a project in the City of Colorado Springs to move the entire EMS system regionally to move away from rigid backboards and to use vacuum mattresses for improved patient mobility. He's been in contact with the majority of the medical directors in the county, who feel that the move would be better implemented regionally rather than just within the City. They would like to purchase a large quantity of vacuum mattresses to deploy October 1<sup>st</sup>, and have the majority of the funding in place. Since some of the smaller county agencies might not be able to afford the splints, they plan to give a certain amount of splints to be given to those agencies. A single backboard could be used over 100 times with proper care and maintenance. The cost for a combination splint and pump is around \$340 and \$143 for a splint without the pump. The device is a human length mattress filled with beads that is malleable and better fit an individual. Dr. Bronsky also addressed the guideline change and standard of care, which is to decrease the use of rigid backboards except in specific cases where it's needed, and pointed out the vacuum mattress itself is not the standard of care. He continued that there will be a large group of educators from Memorial Hospital, Penrose Hospital, AMR, and CSFD that will be going out to each agency in the county to train on the proper use and care. Jim Reid addressed the fact that the RETAC funds have not been approved by the County, and to pursue these funds, the fire chiefs must write a letter to express their needs. The potential RETAC funding available was thought to be \$10,000.</p>

#### 5.A. 2014 INSURANCE QUOTES

DISCUSSION	
<p>Caroline Sasaki presented two quotes to the board for Directors and Officers and Employment Practices Liability policy. The first proposal came from Philadelphia through IMA in Denver, which was the carrier who previously provided the policy, at \$1,375 for a full year. The second proposal came from ECC Insurance Brokers through the Schaefer agency for \$2,260.85 for a full year. Caroline also discussed that only one quote for the Property and General Liability policy was received. The previous carrier is no longer providing this coverage to small entities, and IMA is looking into other carriers to provide the same coverage.</p>	
MOTION	PERSON RESPONSIBLE
Motion to authorize the ESA Administrator, Caroline Sasaki, to bind the Directors and Officers policy and EPL proposed by IMA.	Dr. Kiley
Second	Jeff Force

Approved	Unanimous
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5.B. AUDIT UPDATE

<b>DISCUSSION</b>
Caroline Sasaki notified the board that the audit for the old ESA is complete, and has been through an internal review at RubinBrown. RubinBrown expects to send the preliminary report to the ESA office in the next week.

5.C. BOARD MEMBER/STAFF COMMENTS

<b>DISCUSSION</b>
Bill Normile asked for the status of the old ESA windup, and Chief Tatum replied the windup is pending the final audit report. Caroline mentioned that the fire district IGAs went out to all the fire districts, and the template can be modified to meet the districts needs. The group discussed setting a deadline for the return of the IGAs, and decided to address a date at the next board meeting.

5. ADJOURNMENT

<b>DISCUSSION</b>	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to Adjourn.	Jeff Force
Second	Bill Normile
Approved	Unanimous

MEETING ADJOURNED AT 4:22 p.m.