

ESA September Board Meeting

MINUTES SEPTEMBER 3, 2014 3:00 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT
2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

FACILITATOR	Commissioner Sallie Clark
NOTE TAKER	Caroline Sasaki
ATTENDEES	Commissioner Sallie Clark, Chief Carl Tatum, Wayne Florek, Dr. Julie Kiley, Dr. Timothy Hurtado, Jeff Force, Chief Steve Murphy, Mayor Keith McCafferty, Jim Reid, Kenneth Hodges
ABSENT	Chief Jeremy Gardner, Bill Normile, Chief Matt Love, Councilmember Sam Gieck,

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION
None.

2. PUBLIC COMMENT

DISCUSSION
None.

3. APPROVAL OF THE MINUTES OF AUGUST 6, 2014

DISCUSSION	
None.	
MOTION	PERSON RESPONSIBLE
Motion to approve the minutes of the August 6, 2014 meeting.	Dr. Julie Kiley
Second	Wayne Florek
Approved	Unanimous

4.A. COMMITTEE REPORTS

DISCUSSION
Chief Tatum reported that the Planning Committee met last Wednesday, and the new research committee meeting dates are currently being scheduled and a notice will go out to the group. He explained that the new research group will be looking into other options for the county once the current contract ends. The future of ambulance service in the county will be affected by changes to the City contract and by the changing landscape of health care under the Affordable Care Act.

4.B. TREASURER'S REPORT FOR AUGUST 2014

DISCUSSION	
Wayne Florek presented the treasurer's report for August 2014. There was no revenue for the month, and expenses included regular County salary & benefits and Insurance expenses for the Directors and Officers/EPL policy.	
MOTION	PERSON RESPONSIBLE
Motion to accept the Treasurer's report for August 2014.	Dr. Tim Hurtado
Second	Dr. Julie Kiley
Approved	Unanimous

4.C. COMPLIANCE REPORT FOR JULY 2014

DISCUSSION	
<p>Caroline Sasaki presented the performance and compliance report for July 2014. She noted that this is the first compliance report under the new contract, and that the number of different penalties are fewer than in the old contract. She added that the response times for each zone are subject to a 100 call rule, and for any zone with fewer than 100 calls, the compliance will roll forward until such time that there are 100 responses in a given zone. For July, only one zone, Suburban 12, had at least 100 responses.</p> <p>The recommended assessments for July are \$2,011.25. There were 22 calls that exceeded the maximum response time in the Suburban 12 Zone, and none of these calls were over the excessive response time allowed for these zones. The contractor exceeded the 90% response standard for all zones except the Suburban 12 zone.</p> <p>The contractor requested that two calls be exempted from the data to determine compliance with performance standards for July.</p> <p>Jim Reid addressed the baseline data for the months of April, May, and June, which are not under the current contract. He asked that the baseline data begin with July due to the fact that those months were in transition between contracts, and the data is not easily converted to the new system put in place effective July 1. The board agreed not to pursue converting data from April – June to fit the new reporting system.</p>	
MOTION	PERSON RESPONSIBLE
Motion to accept the compliance report for July 2014.	Wayne Florek
Second	Jeff Force
Approved	Unanimous

5.A. PARTICIPATING AGENCY AGREEMENTS

DISCUSSION	
<p>Assistant County Attorney reported that he received executed, unamended participating agency agreements from Cimarron Hills Fire Protection District, Colorado Centre Metropolitan District, and Green Mountain Falls/Chipita Park Fire Protection District.</p> <p>Kenny reported there weren't any substantive changes to the original template in any of these IGAs. Cimarron Hills did modify the template slightly to reflect their situation as an ambulance provider with the ESA to assist as a secondary. Green Mountain Falls/Chipita Park also made a change to reflect they are providing their own ambulance service through the Ute Pass Regional Ambulance District. Colorado Centre Metropolitan District does not provide ambulance service and relies on service provided through the ESA contract with AMR.</p>	
MOTION	PERSON RESPONSIBLE
Motion to approve the Cimarron Hills Fire Protection District IGA.	Chief Steve Murphy
Second	Wayne Florek
Approved	Unanimous
Motion to approve the Green Mountain Falls/Chipita Park IGA.	Jeff Force
Second	Chief Carl Tatum
Approved	Unanimous
Motion to approve the Colorado Centre Metropolitan District IGA.	Chief Carl Tatum
Second	Jeff Force
Approved	Unanimous

5.B. INSURANCE POLICY QUOTES

DISCUSSION
<p>Caroline Sasaki presented three quotes for General Liability and Property coverage:</p> <ul style="list-style-type: none"> • Philadelphia quoted GL and property at \$524 • OneBeacon quoted GL and property at \$2,775 • Hull & Co. quoted \$1,417 for general liability only

MOTION	PERSON RESPONSIBLE
Motion to authorize Caroline Sasaki to bind the property and general liability policies with Philadelphia through IMA.	Chief Steve Murphy
Second	Wayne Florek
Approved	Unanimous

5.C. 2014 BUDGET AMENDED AND 2015 BUDGET

DISCUSSION	
<p>Caroline Sasaki reviewed the amended 2014 budget pointing out that the line item for audit expenses was changed to zero, because the first audit for the new ESA will be performed in 2015 for the 2014 financial year, therefore, there will be no expenses incurred in 2014. Additionally, the line item for insurance was reduced as we now have accurate quotes for this expense. Caroline then presented a proposed 2015 budget. A discussion ensued relating to the agenda items for both budgets being listed as informational and not action items. It was determined that the agenda could be changed according to Robert's Rules with the proper motions.</p>	
MOTION	PERSON RESPONSIBLE
Motion to change the agenda to approve the 2014 amended budget subject to ratification at the next board meeting.	Wayne Florek
Second	Mayor Keith McCafferty
Approved	Unanimous
Motion to approve the amended 2014 budget subject to ratification at the next board meeting, and to present the amended budget to BOCC and Fountain City Council for their approval.	Mayor Keith McCafferty
Second	Dr. Tim Hurtado
Approved	Unanimous
Motion to change the agenda to approve the 2015 budget subject to ratification at the next board meeting.	Dr. Julie Kiley
Second	Wayne Florek
Approved	Unanimous
Motion to approve the ESA's 2015 budget subject to ratification at the next board meeting, and to present the budget to BOCC and Fountain City Council for their approval	Jeff Force
Second	Chief Steve Murphy
Approved	Unanimous

5.D. AUDIT REVIEW

DISCUSSION
<p>Caroline Sasaki presented the draft audit report related to the old ESA. She pointed out that the City of Colorado Springs and El Paso County splits are listed on page three, which is \$56,542 per entity. Additionally, while the county is holding the majority of the funds, the City is also holding \$23,959 of which \$400 were expended for first quarter 2014 compliance reports.</p>

5. ADJOURNMENT

DISCUSSION
<p>Jim Reid announced that the \$10,000 of RETAC funds would be provided for the new vacuum mattresses.</p>

MEETING ADJOURNED AT 4:12 p.m.