

# ESA October Board Meeting

## MINUTES

OCTOBER 1, 2014 3:00 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT  
2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

|                    |  |
|--------------------|--|
| <b>FACILITATOR</b> | Chief Carl Tatum   |
| <b>NOTE TAKER</b>  | Caroline Sasaki  |
| <b>ATTENDEES</b>   | Chief Carl Tatum, Jeff Force, Wayne Florek, Councilmember Sam Gieck, Dr. Julie Kiley, Dr. Timothy Hurtado, Chief Steve Murphy, Chief Matt Love, Jim Reid, Kenneth Hodges |
| <b>ABSENT</b>      | Commissioner Sallie Clark, Chief Jeremy Gardner, Bill Normile, Mayor Keith McCafferty  |

Agenda topics

### 1. CHANGES TO AGENDA/POSTPONEMENTS

|                   |       |
|-------------------|-------|
| <b>DISCUSSION</b> |       |
|                   | None. |

### 2. PUBLIC COMMENT

|                   |       |
|-------------------|-------|
| <b>DISCUSSION</b> |       |
|                   | None. |

### 3. APPROVAL OF THE MINUTES OF SEPTEMBER 3, 2014

|   |                           |
|---|---------------------------|
| <b>DISCUSSION</b>   |                           |
|   | None.                     |
| <b>MOTION</b>   | <b>PERSON RESPONSIBLE</b> |
| Motion to approve the minutes of the September 3, 2014 meeting. | Wayne Florek              |
| Second  | Chief Steve Murphy        |
| Approved  | Unanimous                 |

### 4.A. COMPLIANCE REPORT FOR JULY 2014 CORRECTION

|  |   |
|--|---|
| <b>DISCUSSION</b>  |   |
|  | Caroline Sasaki presented an update to the July compliance to correct penalties assessed to late calls that were within the maximum response time. According the contract, responses will not be assessed the Per Call Penalty unless the response was in excess of the maximum response time for that specific zone. The assessment for the month of July will be reduced by \$1,511.25 for a new total of \$500.00. |
| <b>MOTION</b>  | <b>PERSON RESPONSIBLE</b>   |
| Motion to approve the accept the correction of the July compliance report 2014 with direction to correct the total recommended assessment in the first paragraph of Section B to \$500.00. | Jeff Force  |
| Second   | Chief Steve Murphy  |
| Approved   | Unanimous   |

### 4.B. AUGUST 2014 COMPLIANCE REPORT

|                   |  |
|-------------------|--|
| <b>DISCUSSION</b> |  |
|                   | Caroline Sasaki reported potential fines could be \$804.00 based on per call performance and exemptions, and the recommended amount is \$162.75. There were two calls in August that exceeded the maximum time allowed, and no calls that went over the excessive response time. The contractor has requested exemptions for four calls during August. One call was weather related, one call was a multiple response to a single incident, another one was related to a non-system walk up, and one call was delayed due to sever traffic and road construction in the area of I-25 and Fillmore. Chief Tatum asked |

for further clarification regarding the call that was late due to heavy traffic in the I-25/Fillmore area. The contractor did not have details for this call, and the board asked to continue this report until next month until additional information could be reviewed. Ted Sayer of AMR stated he would have this for next month's meeting. This compliance report is being continued to the next board meeting.

#### 4.C. RATIFICATION OF THE AMENDED 2014 BUDGET

| <b>DISCUSSION</b>  |                           |
|--|---------------------------|
| Caroline Sasaki stated the 2014 Amended Budget was approved by the board during the September 3rd board meeting pending ratification today. No further discussion arose. |                           |
| <b>MOTION</b>  | <b>PERSON RESPONSIBLE</b> |
| Motion to ratify the amended 2014 Budget.  | Jeff Force                |
| Second   | Chief Matt Love           |
| Approved   | Unanimous                 |

#### 4.D. RATIFICATION OF THE 2015 BUDGET

| <b>DISCUSSION</b>   |                           |
|---|---------------------------|
| Caroline Sasaki stated the 2015 Budget was approved by the board during the September 3rd board meeting pending ratification today. The board had no additional comments. |                           |
| <b>MOTION</b>   | <b>PERSON RESPONSIBLE</b> |
| Motion to ratify the 2015 Budget.   | Wayne Florek              |
| Second  | Chief Steve Murphy        |
| Approved  | Unanimous                 |

#### 4.E. COMMITTEE REPORTS

| <b>DISCUSSION</b>  |
|--|
| <p>Chief Tatum reported that the Research Committee will meet Wednesday, the 8th at 8:30am in the small conference room downstairs. Chief Tatum stated the meeting is open to all fire districts and invited ESA board members to attend as well. He stated that Colorado Springs Fire Department was invited as well. He stated the group will be looking at how to improve ambulance transport system in El Paso County and the community's changing health care needs as affected by the Affordable Care Act.</p> <p>Dr. Kiley reported the Medical Control Committee met prior to this board meeting. There are many protocol changes that are coming soon, including changes to the spinal immobilization protocol, which are available through the El Paso County medical website. There have been approved waivers for ketamine for agitated delirium and adjunct for pain control that have come through already, which will be put in place by November. As a committee, they will continue to look at high risk low volume procedures will include waivable procedures and will include the use of ketamine when it comes through.</p> |

#### 4.F. TREASURER'S REPORT FOR SEPTEMBER 2014

| <b>DISCUSSION</b>   |                           |
|---|---------------------------|
| Treasurer Wayne Florek reported the only revenue were compliance assessments, which will be adjusted based on the corrected compliance report for July that was approved earlier during this meeting. |                           |
| <b>MOTION</b>   | <b>PERSON RESPONSIBLE</b> |
| Motion to approve the treasurer's report for September.   | Councilmember Sam Gieck   |
| Second  | Dr. Julie Kiley           |
| Approved  | Unanimous                 |

#### 4.G. COMMUNITY RELATIONS REPORT

| <b>DISCUSSION</b>   |
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| Laura Saenz reported that September was suicide awareness month. During the week of September 7th some of the paramedics wore kilts to work to raise awareness and money for prostate and testicular cancer. Last weekend they participated in the zombie run, and over the summer AMR added a meals on wheels route, so some of the staff have been going out on the runs. Laura addressed the scatter map for September, even though the data for September is not complete |

yet. Chief Tatum stated the biggest area of concern is in the southern end of Colorado Springs and in the eastern area of El Paso County.

5.A. PARTICIPATING AGENCY IGA - HANOVER

| <b>DISCUSSION</b>   |                           |
|---|---------------------------|
| Assistant County Attorney Kenny Hodges reported that Chief Tatum has asked to recuse himself from the vote on the Hanover IGA, and therefore, Mr. Hodges asked Chair Tatum to step outside while the board discusses this IGA. Mr. Hodges also pointed out there is no redlined version as there were no changes to the original template. Mr. Hodges asks that if the board approves this IGA, he would request that the board directs Commissioner Clark to sign on behalf of the board due to Chief Tatum signing on behalf of Hanover Fire Protection District. Chief Tatum turned the dais over to Secretary Jeff Force during the vote on this IGA. |                           |
| <b>MOTION</b>   | <b>PERSON RESPONSIBLE</b> |
| Motion to approve the Hanover Fire Protection District IGA with direction for Commissioner Clark to sign on behalf of the ESA board.  | Wayne Florek              |
| Second  | Chief Matt Love           |
| Approved  | Unanimous                 |

5.B. PARTICIPATING AGENCY IGA – SW HWY 115

| <b>DISCUSSION</b>   |                           |
|---|---------------------------|
| After the return of Chief Tatum to the dais, Kenny Hodges stated that the Southwest Highway 115 Fire Protection District IGA also followed the template IGA verbatim except to fill in the blanks with the name of the district. Mr. Hodges has prepared a second signature sheet for this IGA as the district signed in the wrong line item. |                           |
| <b>MOTION</b>   | <b>PERSON RESPONSIBLE</b> |
| Motion to approve the Southwest Highway 115 Fire Protection District IGA.   | Jeff Force                |
| Second  | Dr. Tim Hurtado           |
| Approved  | Unanimous                 |

5.C. AUDIT REVIEW

| <b>DISCUSSION</b>   |
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| Caroline Sasaki reported that the City of Colorado Springs Finance Department did review the audit and didn't have any concerns or changes to be made. She has directed RubinBrown to finalize the audit. |

5. ADJOURNMENT

| <b>DISCUSSION</b>  |                           |
|--|---------------------------|
| Jeff Force asked how many fire districts have signed an IGA, and Caroline Sasaki replied that five IGAs have been returned and there are 22 total. Mr. Force asked Mr. Hodges if there are any legal concerns, and Mr. Hodges replied that there are no legal issues for the ESA, but that from a policy perspective, the fire districts who don't sign would not be able to participate in the grant program, nor would the ESA be able to represent those districts over any issues they have with the contractor. Chief Tatum instructed Ms. Sasaki to draft a letter to each fire district that has not signed an IGA and send it by certified mail. |                           |
| <b>MOTION</b>  | <b>PERSON RESPONSIBLE</b> |
| Motion to direct Caroline Sasaki to send a certified letter with a copy of the template IGA to all fire districts who have not yet signed one.   | Wayne Florek              |
| Second   | Jeff Force                |
| Approved   | Unanimous                 |
| <b>MOTION</b>  | <b>PERSON RESPONSIBLE</b> |
| Motion to adjourn.   | Jeff Force                |
| Second   | Dr. Julie Kiley           |
| Approved   | Unanimous                 |

**MEETING ADJOURNED AT 3:42 p.m.**