

# ESA October Board Meeting

## MINUTES

OCTOBER 5, 2011

2:00 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT, 2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

<b>FACILITATOR</b>	Commander Jim Reid
<b>NOTE TAKER</b>	Eileen Gonzalez
<b>ATTENDEES</b>	Councilman Merv Bennett, Commissioner Sallie Clark, Bob Demetry, T. Wayne Florek, Jane Fredman, Dr. Marilyn Gifford, Mayor Jeri Howells, John Scorsine, Dr. Jack Sharon, Chief Carl Tatum
<b>ABSENT</b>	William Normile, Deputy Chief Tommy Smith

Agenda topics

### 1. CHANGES TO AGENDA/POSTPONEMENTS

<b>DISCUSSION</b>	
None.	

### 2. SWEARING-IN OF CONTRACTOR PERSONNEL

<b>DISCUSSION</b>	
Chair Jim Reid administered the oath and presented badges to six newly-qualified members of the contractor's staff.	

### 3. PUBLIC COMMENT

<b>DISCUSSION</b>	
Scott McCune, operations supervisor at AMR, recognized Paramedic Jared Cass and EMT Ken Mackay for their exemplary performance on a call for which AMR received a thank-you note from a patient.	

### 4. APPROVAL OF THE MINUTES OF AUGUST 3, 2011

<b>DISCUSSION</b>	
None.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the minutes of the August 3, 2011 meeting.	Commissioner Sallie Clark
Second	Dr. Jack Sharon
Approved	Unanimous

### 5.A. AGREEMENT COMPLIANCE REPORT FOR JULY & AUGUST 2011

<b>DISCUSSION</b>	
<p>Eileen Gonzalez introduced the agreement compliance report for July &amp; August 2011 by noting that, in the process of working to upgrade some of the electronic reports that inform the compliance report, she and the contractor's staff had encountered some unexpected problems with those reports. As a result, there may be some minor inaccuracies in the reported data; she will provide any corrections at the ESA's next meeting. She reported that there were two incidences of contract Level Zero during July and one in August, and that the recommended assessments are \$5,305 for July and \$6,446 for August, for a total of \$11,751. There were 46 calls that exceeded the maximum response time for their zones in July, and 54 in August. She noted an upward spike in the volume of maximum exceptions in July and August, reversing a general downward trend since the summer of 2010. The contractor exceeded the 90% response standard for the Urban, Suburban and Rural zones, as well as the 92% systemwide response standard for both months.</p> <p>The contractor referred eight calls in July and seven calls in August; all but one of the calls in each of those months were referred to Black Forest Fire/Rescue, with the remaining one call in each month being referred to Fountain Fire Department. The contractor requested that 37 calls be exempted from the data to determine compliance with</p>	

performance standards for July, and 49 calls for August.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the agreement compliance report for July & August 2011.	Commissioner Clark
Second	Mayor Jeri Howells
Approved	Unanimous

5.B. COMMITTEE REPORTS

<b>DISCUSSION</b>
Dr. Sharon reported that the Medical Control Committee met prior to the ESA Board meeting. He reported that Drs. Gifford and Ross reviewed four RSI cases, and that one of those presented an educational opportunity for the paramedic. He reported that Rob Coffey was appointed as the CSFD Medical Office representative, and that the contractor's medical director will apply for renewal of two waivers, one for RSI and one for surgical cricothyrotomy.

5.C. AMR COMMUNITY RELATIONS REPORTS FOR AUGUST & SEPTEMBER 2011

<b>DISCUSSION</b>
Tawnya Silloway reported that August and September were busy months, mostly due to donated event standbys. She let the Board know that she had brought with her AMR's most recent safety concept vehicle, C-4, which will be on display in front of the building after the meeting. She also announced details relating to the "Coats for Colorado Springs and El Paso County" program, and will provide details in a press release soon.

5.D. TREASURER'S REPORTS FOR AUGUST & SEPTEMBER 2011

<b>DISCUSSION</b>	
Wayne Florek presented the August and September 2011 financial reports. August highlights include assessment revenue from May & June, and expenses include regular City salary & benefits, office supplies including new printer cartridges, legal expenses, and website-related expenses. September's report includes expenses include regular City and County salary & benefits, office expenses, and legal fees.	
Commissioner Clark requested some additional information relating to beginning balances for the grant fund be included on future reports.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the Treasurer's report for August and September 2011.	Dr. Sharon
Second	Commissioner Clark
Approved	Unanimous

6.A. ANNUAL RATE INCREASE FOR CONTRACTOR

<b>DISCUSSION</b>
Eileen introduced information relating to a proposed 3 <sup>rd</sup> amendment to the contract relating to an annual inflation adjustment increase to patient charges for services provided under the contract. In addition, the contractor included the impact of the \$20,000 decrease in 2012 in the contract administration fee on the BLS and ALS base rates, reducing the contractor's requested increase in those rates by \$0.50 per transport.
Commissioner Clark and Councilman Bennett requested additional information relating to the justification for the price increase as it relates to the contractor's operations and cost of doing business. Topics included crew wages and turnover, medication and supply costs, and overall collection rates. Commander Reid and Mayor Howells emphasized that 3 <sup>rd</sup> amendment was for an inflation adjustment, not an extraordinary increase. Ted Sayer answered a question from John Scorsine relating to AMR's crew wages compared to those of public-sector first responders.

<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to forward the 3 <sup>rd</sup> amendment to City Council and Board of County Commissioners for their consideration.	John Scorsine
Second	Mayor Jeri Howells
Approved	Unanimous

6.B. THIRD QUARTER 2011 GRANT AWARDS

<b>DISCUSSION</b>	
Eileen presented five applications for the EMS grant program for the third quarter of 2011. John Scorsine noted that there were some opportunities to procure some of the requested equipment, i.e., AEDs, for lower costs than were listed in the applications, and assured the Board that the grant committee would continue to work with staff to make sure that the funding in the EMS grant fund was being used as efficiently as possible via effective procurement practices.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve grant applications 1103-01, 1103-02, 1103-03, 1103-04, and 1103-05 in amounts not to exceed those listed in the accompanying memo.	Commissioner Clark
Second	Mayor Howells
Approved	Unanimous

6.C. CONTRACT BUSINESS ADMINISTRATOR – CONTRACT EXTENSION

<b>DISCUSSION</b>	
Eileen presented the first amendment to the contract with the City of Colorado Springs for purchase of services for the ESA's contract business administrator, extending the contract for one year with no other changes.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to approve the Contract Business Administrator extension for one year, and to forward it to City Council for their consideration.	Commissioner Clark
Second	Mayor Jeri Howells
Approved	Unanimous

6.D. IGA & BYLAWS REVISIONS REGARDING TERM LIMITS

<b>DISCUSSION</b>	
Commissioner Clark introduced a proposed amendment to the ESA's Intergovernmental Agreement and Bylaws relating to the elimination of term limits for three of the ESA's Board member position: the Fire Marshal, the Colorado Springs Fire Department representative, and the Pikes Peak Fire Chiefs Forum position.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to recommend both the IGA and Bylaws amendments to the Board of County Commissioners and City Council for their consideration.	Commissioner Clark
Second	Councilmember Merv Bennett
Approved	Unanimous, with Chief Carl Tatum abstaining.

6.E. BOARD MEMBER/STAFF COMMENTS

<b>DISCUSSION</b>
Councilmember Bennett reported that the Council approved the ESA's 2012 budget unanimously, and noted that some City Council members were concerned about the audit item relating to the County's remittance of interest funds to the ESA. Chair Reid reiterated his assurance that he was working with County staff to resolve that issue. Chair Reid communicated his appreciation to Ted Sayer for some AMR crews he witnessed in the field demonstrating excellent Code 3 driving skills.

7. ADJOURNMENT

<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to Adjourn	T. Wayne Florek
Second	Chief Tatum
Approved	Unanimous

MEETING ADJOURNED AT 3:30 p.m.