

# ESA November Board Meeting

## MINUTES

NOVEMBER 4, 2009 2:00 P.M.

PIKES PEAK REGIONAL BUILDING  
DEPARTMENT, 2880 INTERNATIONAL  
CIRCLE, COLORADO SPRINGS

<b>FACILITATOR</b>	Vice-Chair Rick Martinez
<b>NOTE TAKER</b>	Eileen Gonzalez
<b>ATTENDEES</b>	Commissioner Sallie Clark, T. Wayne Florek, Jane Fredman, Angela Mata Whitney, William D. McAllister, Dan Molner, Councilman Randy Purvis, Chief Carl Tatum, Mark Watkins
<b>ABSENT</b>	D;r. Marilyn Gifford, Mayor Jeri Howells, Chair Jim Reid, Dr. Jack Sharon

Agenda topics

### 1. CHANGES TO AGENDA/POSTPONEMENTS

<b>DISCUSSION</b>
Eileen Gonzalez requested, in order to take advantage of the brief quorum, to consider report items not requiring a vote to the beginning of the meeting, as Commissioner Clark and Mr. Florek would be arriving later in the meeting, and their attendance would constitute a quorum.

### 2. PUBLIC COMMENT

<b>DISCUSSION</b>
None.

### 4.B. AMR COMMUNITY RELATIONS REPORT

<b>DISCUSSION</b>
Tawnya Silloway reported on AMR's community relations activities for October 2009, including updates on the National EMS Memorial and congratulations to the local EMS professionals who won national awards.

### 5.B. OCTOBER 10, 2009 STORM REPORT

<b>DISCUSSION</b>
Ted Sayer reported on AMR's response during the severe ice storm of October 10. Due to the black ice, there were many high-speed accidents, which caused a larger-than-normal number of transports, and subsequently longer total trip times and fewer resources available for calls. AMR called in all the local mutual aid that was available. AMR enacted its mass casualty plan, but would have liked to have had additional off-duty staff come in, so they are working on an on-call plan to activate if similar bad weather is anticipated in the future. Some statistics relating to the day's incidents are included in Ted's report.

### 5.G. AED PROGRAM UPDATE

<b>DISCUSSION</b>
Ted Sayer provided an update on AMR's AED program. The program's goal is to equip City and County facilities with up-to-date AED equipment, since many of the units in place were out of date, didn't meet current protocols, or had dead batteries. AMR has added 29 units and will add probably another 25 units, including some with call boxes in the 2010 budget year. The AED registration system, which will allow private companies or other organizations with AEDs on site to register their locations and allow make PSAPs aware of the locations of those units, is also up and running on AMR's website.

**The Board took a 15-minute break pending the arrival of additional Board members. Commissioner Clark and T. Wayne Florek arrived at 2:45 PM.**

### 4.A. THIRD QUARTER 2009 GRANT AWARDS

<b>DISCUSSION</b>
Chief Martinez congratulated representatives of the Palmer Lake Volunteer Fire Department and Calhan Fire Protection District on their grant awards and presented them with certificates of appreciation.

### 3. APPROVAL OF THE MINUTES OF OCTOBER 7, 2009

DISCUSSION	
None.	
MOTION	PERSON RESPONSIBLE
Motion to approve the minutes of the October 7, 2009 Board meetings.	Dan Molner
Second	William D. McAllister
Approved	Unanimous

### 4.C. TREASURER'S REPORT – OCTOBER 2009

DISCUSSION	
Treasurer William McAllister presented the Treasurer's report for October 2009, including the third quarter interest payment, the July & August 2009 contract assessment; third quarter grant payment to Calhan; and fourth quarter rent payment and regular salary and office expenses.	
MOTION	PERSON RESPONSIBLE
Motion to accept the October 2009 Treasurer's report.	Councilman Randy Purvis
Second	Commissioner Sallie Clark
Approved	Unanimous

### 5.A. 2009 BUDGET AMENDMENT & 2010 BUDGET REVISION

DISCUSSION	
Eileen Gonzalez presented a proposed budget amendment for 2009 and a revised budget for 2010, and answered questions from the Board relating to budget matters. Ted Sayer noted that he was in support of the proposed increased contract administration fee of \$220,000 for 2010.	
MOTION	PERSON RESPONSIBLE
Motion to approve the 2009 budget amendment as presented, with \$7,923 appropriated from grant fund reserve to the contract administration section and \$20,000 appropriated from the grant fund reserve to the other operational revenue section.	Commissioner Sallie Clark
Second	T. Wayne Florek
Approved	Unanimous
MOTION	PERSON RESPONSIBLE
Motion to approve the 2010 budget as revised, to include a contract administration fee of \$220,000, and other revisions to sections as outlined in the presentation under Option 2.	Commissioner Sallie Clark
Second	Dan Molner
Approved	Unanimous

### 5.C. PARTICIPATING AGENCY AGREEMENTS

DISCUSSION	
Eileen Gonzalez reported that unamended participating agency agreements were received from Broadmoor, Edison, Peyton, and Woodman Valley fire protection districts. In addition, Calhan requested amendments to their agreement relating to their status as an ambulance provider. The amendments were reviewed by Jane Fredman.	
MOTION	PERSON RESPONSIBLE
Motion to approve the amended participating agency agreement with Calhan Fire Protection District.	T. Wayne Florek

Second	William D. McAllister
Approved	Unanimous

#### 5.E. WEBSITE PROPOSAL

<b>DISCUSSION</b>	
Eileen Gonzalez reported on her progress on the website revision project, and requested input from Board members on the proposal she received from Eddy Sound, LLC.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to authorize Eileen to move forward with the website revision project, and to spend a total of \$1,500 for website design services and a one-year subscription to the content management service proposed by the vendor.	Commissioner Sallie Clark
Second	William D. McAllister
Approved	Unanimous

#### 5.F. INSURANCE POLICY RENEWALS

<b>DISCUSSION</b>	
Eileen Gonzalez requested authorization to renew the Flexi Plus (Directors & Officers and Employment Practices Liability) and general liability policies for 2010 with the same coverage levels as 2009, providing the premium quote is no more than \$2,982.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
Motion to authorize Eileen to bind the insurance policies as described.	T. Wayne Florek
Second	Chief Carl Tatum
Approved	Unanimous

#### 5.D. CRYSTAL PARK RESPONSE ZONE MAP CHANGES

<b>DISCUSSION</b>	
Ted Sayer briefed the board about map changes requested by the Crystal Park Volunteer Fire Department. Board members had questions relating to the status of the Crystal Park fire service and requested that the item be tabled pending a report from Jane and Eileen at the next meeting.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
No motion.	N/A
Second	N/A
Approved	N/A

#### 5.H. CANCELLATION OF DECEMBER MEETING

<b>DISCUSSION</b>	
Chief Martinez noted that, considering the results of the recent election and issues of trust in government that it brought up, that it was not in the ESA's best interest to cancel any regularly scheduled meetings without good cause.	
<b>MOTION</b>	<b>PERSON RESPONSIBLE</b>
No motion.	N/A
Second	N/A
Approved	N/A

5.I. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
Mark Watkins commended the professionalism of all the personnel involved in the October 10 ice storm response.

MEETING ADJOURNMENT

MOTION	PERSON RESPONSIBLE
Motion to Adjourn	Commissioner Sallie Clark
Second	Chief Carl Tatum
Approved	Unanimous

MEETING ADJOURNED AT 3:52 p.m.