

ESA December Board Meeting

MINUTES

DECEMBER 1, 2010 2:00 P.M.

PIKES PEAK REGIONAL BUILDING DEPARTMENT, 2880 INTERNATIONAL CIRCLE, COLORADO SPRINGS

FACILITATOR	Commander Jim Reid
NOTE TAKER	Eileen Gonzalez
ATTENDEES	Bob Demetry, Councilman Tom Gallagher, T. Wayne Florek, Jane Fredman, Dr. Marilyn Gifford, Mayor Jeri Howells, Dan Molner, John Scorsine, Dr. Jack Sharon, Chief Carl Tatum, Mark Watkins
ABSENT	Commissioner Sallie Clark, Councilman Randy Purvis, Chief Tommy Smith

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION	
	None.

2. PUBLIC COMMENT

DISCUSSION	
	None.

3. APPROVAL OF THE MINUTES OF OCTOBER 6, 2010

DISCUSSION	
	None.
MOTION	PERSON RESPONSIBLE
Motion to approve the minutes of the October 6, 2010 meeting.	Chief Carl Tatum
Second	John Scorsine
Approved	Unanimous

4.A. AGREEMENT COMPLIANCE REPORT FOR SEPTEMBER & OCTOBER 2010

DISCUSSION	
<p>Eileen Gonzalez presented the agreement compliance report for September & October 2010. She reported that there were no incidences of contract Level 0 during either September or October. The recommended assessments are \$6,468 for September and \$3,536 for October, for a total of \$10,004. There were 37 calls that exceeded the maximum response time for their zone in September, and 46 in October. The contractor exceeded the 90% response standard for the Urban, Suburban and Rural zones, as well as the 92% systemwide response standard for both months.</p> <p>The contractor referred 14 calls in September, all but two to Black Forest Fire/Rescue. As outlined in the report, Eileen called the Board's attention to two calls on September 17, 2010 that were referred to the Colorado Springs Fire Department (CSFD), which does not have a response agreement with the contractor approved by the ESA, and is thus considered to be an "unapproved responder" under Exhibit F, Section 2 of the contract. The circumstances of the calls do not indicate that there was a mass casualty situation, but rather that the contractor was experiencing a high volume of calls and dispatch staff chose to request the assistance of the CSFD's Squad 7 to transport patients to the hospital. The contractor has since issued a directive to its staff to cease referring calls to CSFD. The contractor referred 7 calls in October, all of which were referred to Black Forest Fire/Rescue. The contractor requested that 48 calls be exempted from the data to determine compliance with performance standards for September, and 27 calls for October.</p>	
MOTION	PERSON RESPONSIBLE
Motion to approve the agreement compliance report for September & October 2010	Dr. Jack Sharon
Second	Dr. Marilyn Gifford

Approved	Unanimous
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4.B. COMMITTEE REPORTS

DISCUSSION
<p>Dr. Sharon reported that the Medical Control Committee met prior to the ESA Board meeting. He reported that Drs. Gifford and Ross reviewed three RSI cases and addressed one issue arising out of one of those cases. There were no patient complaints to consider at this meeting. He reported that they discussed the issue of coincident psychiatric/alcohol divers at both of the downtown EDs, which causes AMR to transport patients to the northern hospitals for those cases, causing delays because transports take longer. A summary of data relating to psychiatric/alcohol divers is attached.</p> <p>Commander Reid noted that the Compliance Committee did not meet in October. At its meeting of November 22, it considered and closed 11 complaints and one compliment. He noted that Scott McCune, Operations Manager from AMR, would be the committee's new point of contact regarding customer complaints and other operational issues. Chair Reid noted that the ESA had received a complaint over which it had no jurisdiction, regarding the performance of another ambulance transport provider, and asked for the Board's input on a letter that he would like to send to El Paso County, requesting that the County investigate the complaint. Dr. Sharon requested that information relating to the sections of the ESA's contract with AMR that were violated in the subject situation be included in the letter.</p>

COUNCILMAN TOM GALLAGHER ARRIVED

4.C. AMR COMMUNITY RELATIONS REPORTS FOR OCTOBER & NOVEMBER 2010

DISCUSSION
<p>Tawnya Silloway reported on AMR's community events for October and November, including a number of Sentimental Journeys. She is working on getting a concurrent resolution for the national EMS memorial passed, and requested assistance from any Board Members with a relationship with Representative Diana DeGette to help Tawnya get in contact with her.</p>

4.D. TREASURER'S REPORTS FOR OCTOBER & NOVEMBER 2010

DISCUSSION	
<p>Wayne Florek presented the October & November financial reports. In October, the ESA received July/August compliance penalties, and expenses included salary & benefits for both City and County; fourth quarter rent payment; legal fees for August and September; and expenses relating to the website. For November, there was no revenue, and expenses included City salary & benefits; legal fees for October; grant payments from the third quarter; and office supply expenses.</p>	
MOTION	PERSON RESPONSIBLE
Motion to approve the Treasurer's report for October & November 2010.	Dan Molner
Second	Mark Watkins
Approved	Unanimous

5.A. THIRD QUARTER 2010 GRANT AWARD PRESENTATIONS

DISCUSSION
<p>Chair Reid presented grant awards to El Paso County Search and Rescue, the City of Fountain Fire Department, and Ellicott Fire Protection District.</p>

5.B. CAPITALIZATION POLICY

DISCUSSION
<p>Treasurer Florek reported that, after the 2009 financial statement audit, Bondi recommended the ESA adopt an asset capitalization policy to more accurately account for any possible capital purchases in the future. Staff developed a draft based in part on the capitalization policies of the City and County, as well as the auditor's recommendations. In general, the policy states that, should the ESA purchase any assets whose value exceeds \$5,000, we will capitalize and depreciate those assets for accounting purposes. He recommended adoption of the policy as presented.</p>

MOTION	PERSON RESPONSIBLE
Motion to adopt the asset capitalization policy as presented.	John Scorsine
Second	Mayor Jeri Howells
Approved	Unanimous

5.C. INSURANCE RENEWAL

DISCUSSION	
Eileen presented information relating to renewal of the ESA's insurance policies for 2011.	
MOTION	PERSON RESPONSIBLE
Motion to authorize staff to bind the 2011 insurance policies if the total premium does not exceed \$3,250.	Dr. Sharon
Second	Councilman Tom Gallagher
Approved	Unanimous

5.D. 2010 ESA FINANCIAL STATEMENT AUDIT PROPOSALS

DISCUSSION	
Eileen reported that only one bid was received in response to the informal request for proposals (RFP) that was issued on October 22.	
MOTION	PERSON RESPONSIBLE
Motion to authorize staff to open and review the one bid that was received, and to notify the bidder that they have been awarded the bid (provided the bid amount is less than the amount included in the 2011 budget for audit services).	John Scorsine
Second	Dan Molner
Approved	Unanimous.

5.E. SEVERE WEATHER PLAN UPDATE

DISCUSSION	
Eileen presented information relating to the move to a "level of effort" model for evaluating the contractor's performance during severe weather situations. She presented a memo outlining that plan, including specific changes to the contractor's system status plan, and answered questions from Board members. For the 2010-2011 weather season, the data will be tracked and reported under both models to track its effectiveness and impact on the EMS system.	
MOTION	PERSON RESPONSIBLE
Motion to implement the plan as presented on a pilot basis for this weather	T. Wayne Florek
Second	Dr. Gifford
Approved	Unanimous

5.F. 2011 MEETING SCHEDULE

DISCUSSION	
Eileen presented a proposed every-other-month board meeting schedule for 2011.	
MOTION	PERSON RESPONSIBLE
Motion to approve an alternate month meeting schedule for 2011, with the first meeting occurring in February.	Dr. Sharon
Second	Dan Molner

Approved	Unanimous, with Councilman Gallagher abstaining
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5.G. BOARD MEMBER/STAFF COMMENTS

DISCUSSION
Mark Watkins provided information relating to a new pharmacy, TOC Pharmacy (tocpharmacy.org), providing medications to the poor and uninsured, and requested donations and volunteer assistance. John Scorsine commended AMR on their professionalism and skill, as evidenced by staffs' performance during recent ride-alongs.

7. ADJOURNMENT

MOTION	PERSON RESPONSIBLE
Motion to Adjourn	Chief Carl Tatum
Second	Dr. Gifford
Approved	Unanimous

MEETING ADJOURNED AT 3:20 p.m.