

ESA December Board Meeting

MINUTES

DECEMBER 3, 2008 2:00 P.M.

PIKES PEAK REGIONAL BUILDING
DEPARTMENT, 2880 INTERNATIONAL
CIRCLE, COLORADO SPRINGS

FACILITATOR	Chair Jim Reid
NOTE TAKER	Eileen Gonzalez
ATTENDEES	Commander Jim Reid, Jeff Wanderscheid, Dan Molner, Chief Brandon Payne, Councilwoman Margaret Radford, Dr. Marilyn Gifford, Dr. Jack Sharon, Chief Rick Martinez, T. Wayne Florek, Jane Fredman.
ABSENT	Mayor Jeri Howells, Valerie Brickell, Kandi Buckland, Celeste Lippy

Agenda topics

1. CHANGES TO AGENDA/POSTPONEMENTS

DISCUSSION	
Eileen Gonzalez requested that the Board add approval of the minutes of November 14, 2008 to the agenda for today's meeting.	
MOTION	PERSON RESPONSIBLE
Motion to add approval of minutes of November 14, 2008 to the agenda for today's meeting.	Councilwoman Margaret Radford
Second	Dr. Jack Sharon
Approved	Unanimous

2. PUBLIC COMMENT

DISCUSSION
None.

3. APPROVAL OF THE MINUTES OF NOVEMBER 5, 2008 AND NOVEMBER 14, 2008

DISCUSSION	
Eileen Gonzalez noted a change in the title of both minutes documents to reflect that they are November minutes and not October minutes.	
MOTION	PERSON RESPONSIBLE
Motion to approve the minutes of the November 5, 2008 Board meeting and the November 14, 2008 Special meeting as amended.	Dr. Jack Sharon
Second	Councilwoman Margaret Radford
Approved	Unanimous

4A. AGREEMENT COMPLIANCE REPORT FOR SEPTEMBER/OCTOBER

DISCUSSION
Eileen Gonzalez presented the Agreement Compliance Report for September/October 2008. AMR's staff have assisted her in understanding the data and report formatting; however, she was not able to audit individual call reports, as she's still learning how the contract compliance process works as she transitions to the role vacated by Bob West. Based on the data AMR reported, the recommended penalty is \$5,740.00. Ted Sayer of AMR has reviewed and has no issues with the report. Eileen noted one exemption report that related to a bad address off Squirrel Creek Road in the computer system, leading to a response time more than 34 minutes in excess of the time for the response zone. Chair Reid requested that Ted send the information relating to that call to him so that he could resolve the error in the County's computer system. Dr. Sharon asked Ted whether there was anything unusual happening on October 2 leading to Contractor Level 0 status for over ten minutes; Ted noted that it was just an unusually heavy call volume, not staffing issues or any other

contractor-related issues, and that it was not unusual to have a single Level 0 event lasting more than ten minutes.

4B. COMMITTEE REPORTS

DISCUSSION

The Compliance Committee met and reviewed a number of behavioral complaints from October and November. There were no outstanding issues and no medical complaints. The Medical Control Committee reviewed one RSI incident October 21 and found it appropriate.

4C. TREASURER'S REPORT FOR NOVEMBER 2008

DISCUSSION

Chief Brandon Payne presented the Treasurer's report for November 2008. There was no revenue in November, and only regular office expenditures. The Board should be receiving an invoice from Jon Altman for the balance of the funds due for PSRG's contract soon. Chair Reid would like to put an item relating to the set-aside funds for the next RFP on the January agenda.

MOTION

PERSON RESPONSIBLE

Motion to accept the November 2008 Treasurer's report.

Jeff Wanderscheid

Second

Dan Molner

Approved

Unanimous

5A. CARES INTRODUCTION

DISCUSSION

Dr. Ross introduced Allison Crouch of Emory University, and noted that Allison presented an overview of the CARES program this morning to EMS personnel in the county, anticipating a CARES "go live" date of February 1, 2008. CARES is the Cardiac Arrest Registry to Enhance Survival, a CDC-funded and American Heart Association-endorsed program based at Emory University in Atlanta, GA. The purpose of the study is to collect uniform data relating to out of hospital cardiac arrest survival rates, to enable health care providers and the community to benchmark outcomes against a national aggregate data set. Four data elements are collected. Chair Reid asked about patient privacy, since CARES collects patient names and dates of birth, and Allison informed the Board that, once pertinent information is collected and the record is assigned a unique identifying number, the record is scrubbed of all identifying information, and also noted that the CARES registry is HIPAA compliant. Chair Reid asked for copies of letters from the CDC and the Emory IRB confirming this information. The CARES software allows EMS agencies to produce standardized reports relating to cardiac arrest events in their areas, and to compare local survival statistics to a national data set. Chair Reid asked whether there was specific geographic data included in the CARES registry, and Allison said that a feature they're looking at is AED mapping to collect data relating to AED and CPR use in specific geographic areas.

5B. DIRECTORS AND OFFICERS LIABILITY INSURANCE QUOTES

DISCUSSION

Jane Fredman informed that Board the she has not yet received a specific quote for D&O liability insurance, but should have two quotes in hand by December 4. She noted that, in addition to the D&O insurance, she is seeking quotes for additional coverage relating to the leased office space. She requested that the Board authorize the Chair to accept and sign an agreement for such coverages up to a maximum of \$3,500.

MOTION

PERSON RESPONSIBLE

Motion to allow the Chair the authority to sign an agreement for insurance coverage up to a maximum of \$3,500.

Councilwoman Margaret Radford

Second

Jeff Wanderscheid

Approved

Unanimous

5C. REGIONAL DEVELOPMENT CENTER LEASE

DISCUSSION

Eileen Gonzalez informed the Board of some of the details of the RDC lease, which, if signed, will be effective January 1, 2009. The County has agreed to sell the furniture in the space to the ESA for \$7,747. Wayne Florek inquired whether that amount was the depreciated value of the furniture, and Chair Reid confirmed that it was. Jane Fredman asked Eileen to make sure that we receive a bill of sale from the County for the furniture. Councilwoman Radford outlined the rationale

behind the lease, which include having all of the staff together in one place in a location that's convenient and accessible. It's an excellent deal given the quality of the space, and she's fully supportive of the move. Chair Reid also noted that the building is ADA compliant and easily accessible to the public.

MOTION	PERSON RESPONSIBLE
Motion to approve the lease of the office space and the purchase of the furniture as noted.	Jeff Wanderscheid
Second	Councilwoman Margaret Radford
Approved	Unanimous

5D. ELECTION OF INTERIM BOARD SECRETARY

DISCUSSION	
Chair Reid noted that Dan Molner has volunteered to act as the Secretary for the Board.	
MOTION	PERSON RESPONSIBLE
Motion to elect Dan Molner as Secretary of the Board.	Jeff Wanderscheid
Second	Dr. Jack Sharon
Approved	Unanimous

5E. RECOGNITION OF CONTRACT SELECTION PROCESS PARTICIPANTS

DISCUSSION	
Chair Reid asked the Board to approve an expenditure of up to \$800 for tokens of recognition for individuals involved in the contract process.	
MOTION	PERSON RESPONSIBLE
Motion to spend up to \$800 for tokens of recognition for individuals involved in the contract selection process.	Jeff Wanderscheid
Second	Councilwoman Margaret Radford
Approved	Unanimous

5F. AMR CONTRACT

DISCUSSION	
Chair Reid expressed his appreciation to the members of the Board, the contracting team of Curt Decapite and Gina Abbott, the other members of the selection committee and the members of the negotiation team. He thanked the elected officials, Jon Altman, Laurie Schneider, Bob West, and Eileen Gonzalez, and Sheriff Terry Maketa. He's looking forward to working with Ted Sayer and Bob Zuckswert of AMR through a smooth contract transition process, and noted that the contract sets a standard nationwide. He looks forward to working under a contract that will raise the standard of care in El Paso County and ensure a fair price for citizens. Having received approval from both the City Council and the Board of County Commissioners, he asks the Board to approve the signing of the AMR contract. Ted Sayer took the opportunity to express how impressed he was with the process; it was thorough and fair, and the commitment of all the personnel involved to ensuring the provision of the best possible patient care was commendable. He expressed gratitude on behalf of AMR's over 200 EMTs, paramedics, dispatchers and support staff in being selected to serve the citizens of El Paso County.	
MOTION	PERSON RESPONSIBLE
Motion to authorize the Chair to sign the contract with AMR.	Jeff Wanderscheid
Second	Councilwoman Margaret Radford
Approved	Unanimous

5G. BOARD MEMBER/STAFF COMMENTS

DISCUSSION

Councilwoman Margaret Radford expressed how impressed she is of the progress the ESA Board has made in the recent past. Wayne Florek noted that this group did an amazing job of keeping the process confidential. Dr. Jack Sharon gave kudos to Chair Jim Reid for his leadership during the contract process, and Dr. Marilyn Gifford echoed his comments, and requested that the full contract be posted on the website. Chair Reid noted that Board officer elections will be held in January, and that he intends to run for Chair again.

MEETING ADJOURNMENT

MOTION	PERSON RESPONSIBLE
Motion to Adjourn	Councilwoman Margaret Radford
Second	Dr. Jack Sharon
Approved	Unanimous

MEETING ADJOURNED AT 2:54 p.m.